

P.B. SIDDHARTHA COLLEGE OF ARTS & SCIENCE

Sponsors : SIDDHARTHA ACADEMY OF GENERAL & TECHNICAL EDUCATION

(AFFILIATED TO KRISHNA UNIVERSITY AND APPROVED BY AICTE)

Reaccredited at the level 'A+' by the NAAC

College With Potential For Excellence (Awarded by the UGC)

APPLICATION FORM FOR ADMISSION INTO FIRST YEAR MBA / MCA COURSE – B CATEGORY

FOR OFFICE USE ONLY	
Regd. No.	
Admission No.	
Date of Admission	
Roll No.	

2021-2022



Affix Passport size
Photograph

1. Name in full (Capital Letters)
(as per school records) :

2. Date of Birth (as per class X certificate)

3. Age (in years) :

4. Gender :

M

F

5. If belongs to any reservation category

Student Aadhar No.

6. Names of the parents, their occupation
and approx. annual income in Rs.
Contact Nos./e-mail ID if any :

Father Name : _____

Occupation: _____

Income : _____

Mobile No. _____

Mother Name : _____

Occupation: _____

Income : _____

Mobile No. _____

7. (a) Nationality :

(b) Mother Tongue :

8. Permanent address of the candidate :

9. Address for communication during :
the course of study (or)
local guardian in Vijayawada
if the candidate is from out side
Vijayawada

Mobile No.:

Land Phone No. with STD Code:

Email ID, if any :

10. Particulars of Qualifying Examination Passed

Name of the Institution where studied degree course : _____
 Name of the University awarded degree : _____
 Course studied : _____
 Main subjects completed : _____
 Month & Year of Passing : _____
 Whether secured first class : Yes / No.
 Percentage of marks Obtained : _____

Whether passed in 1st Attempt Advanced Supplementary Compartmental
 (Tick ✓) whichever is applicable)

Total marks obtained with % at Degree level :

Year	Marks Obtained in all subjects	Maximum Marks
1 st Year		
2 nd Year		
3 rd Year		
4 th Year		
Total		
Percentage of marks		

Percentage of marks obtained in group subjects at degree level (for three-year degree holders only)

Subject					Total	%
Marks Secured						
Maximum Marks						

(Enclose attested copies of Marks memos, Degree/Provisional, Migration, Transfer and Conduct Certificates issued by Institution/University).

NRI Candidates :

Name of the Institution where studied and country : _____
 Month & Year of Passing : _____
 Main Subjects completed : _____
 Percentage of marks obtained / CGPA on a scale of 10 : _____
 Whether Equivalency Certificate is enclosed for foreign degrees : Yes / No.
 Passport No / Issuing country : _____
 Visa Valid Upto : _____

11. Rank secured in APICET-2021 : _____
 (Enclose copies of Hall Ticket & Rank Card)
12. Mention briefly the outstanding achievements, if any : _____
- a) Sports and Games : _____
- b) Co-curricular and extra-curricular activities : _____

13. Institutions attended previously :

Names of the School and College (Class X and Intermediate)	Years of Study

14. Do you require Hostel accommodation : Yes / No.

Ragging is prohibited in this Institution. The rules framed under “A.P. Prohibition of Ragging Act 1977” will be implemented against all those who violate the Act and rules.

DECLARATION BY THE CANDIDATE

I declare that all the above particulars are true and correct. If any information given above is proved to be false at a later date or if the admission is made contrary to rules, I agree to forfeit my admission without any claims. I agree to abide by the rules and regulations of the Colleges and University in force from time to time in all matters. Further, I agree to abide by the decisions of Management and Principal of the College in matters of my misconduct or misbehavior or breach of rules and I agree to take my T.C. and leave the College at any time if my progress or conduct is not found satisfactory to the College authorities. If I discontinue my studies in the middle for any reason, I abide by the rules of the college to discontinue.

Station :

Date :

Signature of the Candidate

DECLARATION BY PARENT / GUARDIAN

I certify that the particulars given by my son / daughter / ward are true and correct. I agree that my son / daughter / ward would forfeit admission if any information given is proved to be false at a later date or if the admission is made contrary to rules. I shall be responsible for the payment of all the fees and other charges due from him / her for his / her studies. I shall also hold myself responsible and compensate for any damages caused in the College by my son/daughter/ward. I agree to abide by the decision of the college authorities in matters of misconduct or misbehaviour or breach of rules by my son / daughter / ward and I shall withdraw him / her from the college if the authorities are not satisfied with his / her progress / conduct. I shall fulfill my obligations, as per rules of the college, in case my son / daughter / ward discontinues the course before completion of the course.

Station :

Date :

Signature of the Parent / Guardian

TERMS & CONDITIONS

1.	Separate application forms have to be submitted in case candidates are desirous of applying for both MBA and MCA.
2.	The duly filled in application along with non-refundable Registration-cum-Application processing fee Rs.500/- for each application should reach the Principal, P.B. Siddhartha College of Arts & Science, Vijayawada-10 before the stipulated date as mentioned in the notification.
3.	Applications received after the due date will be summarily rejected.
4.	All entries should be filled in neatly and legibly in capital letters with his / her own hand writing.
5.	Enter the name & date of birth as per SSC certificate (X Class)
6.	All the original certificates as mentioned in the application should be submitted at the time of verification. Otherwise application will not be considered.
7.	Recent pass port photograph shall be affixed in the application and 4 additional photographs have to be enclosed along with application.
8.	All the relevant copies of certificates as mentioned in the application should be enclosed along with application.
9.	Incomplete application in any form will be summarily rejected.
10.	Candidates seeking admission under B category are not eligible for fee reimbursement.
11.	The campus is Ragging free. Candidates not complying with the guidelines issued by the Anti Ragging Act shall be dealt with in accordance with norms of the Act.
12.	All admissions are provisional and subject to final ratification by the competent authorities i.e. APSCH & KRISHNA UNIVERSITY.
13.	Tuition fee to be paid as informed at the time of admission.
14.	Applicants and their parents have to submit self – declaration, duly signed, that they are capable financially to pay the fee for MBA & MCA in case selected. This self declaration has to be submitted along with the application form.
15.	Copies of certificates to be enclosed to the application form : a) Cash of Rs.500 (non-refundable) b) Copies of SSC (Class X), Marks memos and Degree / Provisional certificate, Migration certificate (if applicable), Transfer Certificate, APICET-2021 Rank Card & Hall Ticket, College Study Certificate. c) Extra 4 passport size photos should be sent along the application form.
16.	Selection will be made as per rules in force and after a personal interview. The schedule of selections is given below. Applicants have to watch – out college website for regular updates. No personal enquiry will be entertained.
17.	If selected, candidates have to pay the prescribed tuition fee and submit the original certificates within the date and time stipulated. Otherwise, it would be deemed that candidates have no interest to join this institution and his / her / their names will be deleted from the final merit list. No extra time will be allowed for any purpose.
18.	Admission, once made, is final. No candidate is permitted to seek cancellation of admission except under valid and exceptional circumstances.
19.	The decisions of the Management in matters of selection and admission are final and binding on all applicants.

Schedule for Selection and Admission

Sale of Application	03.03.2022 to 04.03.2022 (10.30 a.m. – 3.00 p.m.)
Submission of filled in Applications to the college office	on or before 4.00 p.m. on 05.03.2022
Display of provisional Merit list (before verification)	06.03.2022
Original Certificates Verification & personal interview	06.03.2022
Display of final merit list on the website / college notice board	06.03.2022