



STAT

BETWEEN

**Parvathaneni Brahmayya
Siddhartha College of Arts & Science**

An autonomous college under the jurisdiction of Krishna University, MTM.,
Siddhartha Nagar, Moghalrajapuram,
Vijayawada -520010, Andhra Pradesh, INDIA



AND

TalentMetrix and Consulting Solutions Pvt. Ltd.



STATEMENT OF WORK

This **Statement of Work** (here in after called as the 'SOW') is entered in to on this the **(Date: 1st May 2024)**, by and between

Parvathaneni Brahmaya Siddhartha College of Arts & Science, Siddhartha Nagar, Moghalrajpuram, Vijayawada 520010 Krishna District, Andhra Pradesh, India, the **First Party and** represented here in by its **Dr. M. Ramesh, Principal** (here in after referred as '**PBSCAS**', the institution which expression, unless excluded by or repugnant to the subject or context shall include its successors-in-office, administrators and assigns).

AND

TalentMetrix and Consulting Private Limited (TalentMetrix), the Second Party, and represented herein by its Director Sri Ajay Namboodiri, (here in after referred as '**TalentMetrix**', the company which expression, unless excluded by or repugnant to the subject or context shall include its successors-in-office, administrators and assigns).

(First party and Second Party are hereinafter jointly referred to as 'Parties' and individually as 'Party') as

WHEREAS:

TalentMetrix agrees to provide the Services as set out in this Statement of Work.

1. SCOPE OF WORK

PHASE 1:

Agile 3 Series Assessment (for Faculty):

- Collate Participant Data (Full Name, Email ID, Gender)
- Upload Data to TalentMetrix Platform
- Conduct Orientation Session for Participants
- Share Mailer with Login Credentials
- Share Status Updates and Reminders as required.
- Generate and Share Individual Reports
- Present Executive Summary
- Top 20-30 Mentors

Report Debrief (Faculty)

- Finalize Facilitator Schedule (date, time slots)
- Setup Group Debrief Sessions – Share Calendar Invites
- Execute Group Debrief Sessions

PHASE 2 :

Faculty Certification: CBMA

- Collate Participant List (Top 20-30 Mentors)
- Finalize Program Schedule (Two Training Days, Exam Days)
- Share Calendar Invites for Faculty Certification Program
- Conduct Certification Program
- Schedule Exams (Written Test, VIVA, Mock Debrief, KPI Evaluation)
- Conduct Exams and Evaluate Faculty Performance
- Share Certificates with Participants (who have cleared all Exams)
- Share finalized Faculty Grades with Institute (basis performance in Certification Program)

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Faculty Training

- Finalize Training Schedule (One Training Date)
- Share Calendar Invites for Faculty Training
- Conduct Training Program (Two Competency Areas)
- Communication Skills for Employability
- Training & Program Facilitation Skills

PHASE 3:

Agile 2 Series Assessment (for Students):

- Collate Participant Data (Full Name, Email ID, Gender)
- Upload Data to TalentMetrix Platform
- Conduct Orientation Session for Participants
- Share Mailer with Login Credentials
- Share Status Updates and Reminders as required
- Generate and Share Individual Reports
- Present Executive Summary
- Top Talent Identification
- Skill Competency Training

Report Debrief (Students)

- Finalize Facilitator Schedule (date, time slots)
- Setup Group Debrief Sessions – Share Calendar Invites
- Execute Group Debrief Sessions

PHASE 4:

Students Trainings & Placement

- **Top Talent Identification**
- **Employability Competency Trainings**
- **Corporate Out Reach Program**

2. CONTRACT PERIOD

1st May 2024 - 31st April 2026

3. DELIVERABLES

Agile Series Assessment (for Students and Faculty):

- Assessment Login Credentials
- Individual Report
- Executive Summary

Report Debrief (for Students and Faculty):

- 90-120 Minute Group Debrief with TalentMetrix Subject Matter Expert

Faculty Certification:

- Two-day Certification Program (Certified Behavioral Mentoring Analyst)
- Program Materials & Content
- Certificate of Accreditation (only for Participants who have cleared all Exams)
- Faculty Grades on Certification Program

Faculty Training:

- One-Day Training Program
- Communication Skills for Employability
- Training & Program Facilitation Skills