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PARVATHANENI BRAHMAYYA (P.B.) SIDDHARTHA COLLEGE OF ARTS & SCIENCE

(An Autonomous College under the Jurisdiction of Krishna University, Machilipatnam)
Vijayawada - 520 010.

Sponsors: Siddhartha Academy of General and Technical Education

COLLEGE WITH POTENTIAL FOR EXCELLENCE PHASE - II
(Awarded by the UGC)

ISO 9001 : 2015 CERTIFIED

**HANDBOOK
&
CALENDAR
2020 - 2021**



REACCREDITED AT THE LEVEL
"A+" BY THE NAAC



You are Entering into the Portal of Knowledge



**CALENDAR
COMMITTEE**

Dr. M. Ramesh, Principal
President


Dr. Ch. Srinivasa Reddy
Vice - President

Sri I.V. Venkateswara Rao
Member

Sri K. Narayana Rao
Member

Sri V. Sankaranand Boddapati
Member

Sri M. Amaradeep
Member



Estd: 1975

Director : 0866-2475968
Principal : 0866-2470503
UG Office : 0866-2475966
PG Office : 0866-2479928
Placement officer : 9849965036
Controller of Examinations
(For confidential matters) : 0866-2472245
www.pbsiddhartha.ac.in

PARVATHANENI BRAHMAYYA (P.B.)
SIDDHARTHA COLLEGE OF ARTS & SCIENCE: VIJAYAWADA-10
Autonomous - Re-accredited at 'A' by the NAAC - ISO 9001: 2015 Certified
College with Potential for Excellence-Phase-II (Awarded by the UGC)



HANDBOOK & CALENDAR 2020-2021

Name : _____

Programme & Group : _____

Roll No.: _____

PERSONAL PARTICULARS

Name: _____

Class: _____ Roll .No.: _____ Blood Type: _____

Father's/Mother's/Guardian's Name: _____

Present Address : _____

Parent's Address: _____

Day Scholar / Hosteller _____

Telephone: _____

Mobile: _____

E-mail: _____

CONTENTS

No.	Particulars	Page Nos.
I	The College	7-11
II	List of Holidays	12
III	PG Programmes : Days to Remember	12
IV	PG Programmes : Rules and Regulations	13-21
V	UG Programmes : Days to Remember	22
VI	UG Programmes : Rules and Regulations	23-42
VII	General Matters	42-47
VIII	Rules of conduct and Discipline	57-51
IX	Student Code of the College	51-57
X	Memorial Medals, Prizes and Scholarships	58-62
XI	Fee Payment	63
XII	Prohibition of Ragging	63-64
XIII	Committees	65-78
XIV	Functionaries of the College	78-80
XV	Staff of the College	80-84
XVI	Calendar	85-130
XVII	Events	131-136
XVIII	Marks Records	137-139
XIX	Attendance Record	140
XX	Timetable and Day Order	141-145
XXI	Calendar 2020-2021	146
XXII	Ten Commandments for students	147

జాతీయ గీతము

- రవీంద్రనాథ్ ఠాగూర్

జనగణమన అధినాయక జయహే!

భారత భాగ్యవిధాతా!

పంజాబ, సింధు, గుజరాత, మరాఠా,

ద్రావిడ, ఉత్తర, వంగ!

వింధ్య, హిమాచల, యమునా, గంగ!

ఉచ్చల జలధి తరంగ!

తవ శుభనామే జాగే!

తవ శుభ ఆశిష మాగే

గాహే తవ జయగాథా!

జనగణ మంగళదాయక జయహే!

భారత భాగ్య విధాతా!

జయహే! జయహే! జయహే!

జయ జయ జయ జయహే!!

కళాశాల గీతము

- సుభీరత్న నాగళ్ల గురుప్రసాదరావు

ఇది సిద్ధార్థ కళాశాల

సరస్వతీ గళ పుష్పమాల

కర్తయోగుల కార్తవీరుల

త్యాగమూర్తుల ధర్మవీరుల

ఆశయాలకు అభిలాషలకు

అనురూపముగ నిల్చినది

॥ఇది॥

జాతి కుల మత భేదములను

ఛాయల కయిన రానియ్యనిది

భౌతికవృద్ధికి ఆత్మసిద్ధికి

విద్యార్థులను తీర్చిదిద్దనది

॥ఇది॥

I. THE COLLEGE

Parvathaneni Brahmayya (P.B) Siddhartha College of Arts & Science (PBSCAS) is the first offspring of "Siddhartha Academy of General & Technical Education", Vijayawada. The Siddhartha Academy was started way back in 1975 by the philanthropist from various walks of life in the cause of best education. The academy started educational institutions in Vijayawada catering to the needs of society. Plethora educational institutions include kinder garden to professional institutions. A total of 18 institutions are at present under the roof of the Academy. PBSCAS is one among them.

In the year 1975, the college was started with 200 students and 15 faculty members with B.A. and B.Com. programmes. From this modest beginning, the college has emerged as one of the premier institutions of higher learning in the State, with strength of 3332 students and 129 faculty members in the previous Academic Year. The college is offering B.A. [Economics, Mathematics and Statistics], B.Com. [General, (Hons.) Accounting & Finance, (Hons) Tax Procedures & Practice, Computer Applications, Business Process Management], B.B.A [General, Business Analytics], B.Sc. [MPC (Mathematics, Physics and Chemistry), MPCs (Mathematics, Physics and Computer Science), MECs (Mathematics, Electronics and Computer Science), MSCs (Mathematics, Statistics and Computer Science), CaME (Computer Applications, Electronics and Mathematics) CaMS (Computer Applications, Statistics and Mathematics), MSDs (Mathematics, Statistics & Data Science), CSCS (Computer Science with Cognitive Systems), BZC (Botany, Zoology and Chemistry)], B.C.A., B.Voc. [Printing Technology, Software Development] and Diploma in Yoga Education (DYEd) and PG programmes M.A. (English), M.Com., M.B.A., M.C.A., M.Sc. [Mathematics, Chemistry, Physics and Computer Science]. The programmes B.Com BPM (Business Process Management) and B.Sc. CSCS (Computer Science with Cognitive Systems) are Industry linked Programmes, introduced in the academic year 2020-'21. The college has well furnished classrooms, well equipped laboratories, fully fledged Botany & Zoology museums, an excellent library and reading room, English Language laboratory, a spacious Indoor Stadium, multi-gym, e-class rooms and seminar halls, Webinar Hall, Studio, Board Room, Data Centre, Auditorium and a large play field. It has a good tradition of academic discipline and, above all, the full coordination of philanthropic group of members of the Management. The college has been enjoying full academic autonomy since the academic year 1988-89. College is collaborated with ICT Academy, APITA (Andhra Pradesh IT Academy) in conducting academic programmes and with APSSDC (Andhra Pradesh State Skill Development Council) in conducting skill programmes and placements. College has been recognized as DELL-EMS centre of excellence, Salesforce centre of excellence and AWS (Amazon Web Services) centre. Our college is conducting pool drive for HCL, INFOSYS, TCS, L&T, Hetero Drugs, LAURUS labs, DIVIS labs etc. More than 60% of our outgoing students are placed every year. Siddhartha Kalapeetam is the cultural wing of the college promoting cultural activities. Siddhartha Foundation awards, scholarships to the meritorious students. Extra-curricular wings like NCC-3(A)R&V, NCC-8(A) Naval, NCC-17(A) BN, NCC-4(A) Girls BN, NSS two units, Cultural wing, Literary wing, Women Empowerment wing, EDC (Entrepreneurship Development Cell) and student clubs. Our college collaborated with APIS (Andhra Pradesh Innovation Society) and launched S-ospace to promote startups by students. It has experienced and competent faculty. The academic programmes are continually updated. Bridge courses, skill courses, Add-on courses, certificate courses, Ability Enhancement Courses and Courses imparting Human Values and Professional Ethics are regular part of our curriculum. Keeping its tradition of up-gradation of programmes according to the changing needs, the college

introduced 'Choice Based Credit System' from the academic year 2005-'06. We stand to our diction Enter to Learn, Leave to Serve and Live as Siddharthian.

Ours is the first General Education Institute in both AP and Teleganana to get accredited at 'A+' level by the National Assessment and Accreditation Council, Bengaluru in Online format. The jurisdiction of the college was shifted to Krishna University, Machilipatnam from the academic year 2010-'11. University Grants Commission has conferred the status of "College with potential for Excellence" on our college. NAAC reaccredited our college at the level 'A+' with 3.32 points on 4 point scale in the year 2019. The college works for a minimum of 90 instructional days in each semester.

1. VISION



The vision of P.B. Siddhartha College of Arts and Science is to impart holistic, realistic and futuristic education by which character is formed, strength of mind is increased, the intellect is expanded and by which one can stand on one's own feet. We envision our educational journey guided by questions, research, reflections and discovery individually, collectively, and continually strive to transform, improve learning outcomes and advance educational achievement.

2. MISSION

"Our mission is to teach, to serve, and to engage in scholarship. We teach our students to be critical thinkers and lifelong learners. We prepare professionals who improve student learning, promote diversity, make informed decisions, engage in collaborative endeavors, maintain professional and ethical standards, and become change agents in their workplaces. We engage in scholarly work that informs the profession and we serve the educational community by providing applied scholarship".



3. CORE VALUES

In the spirit of our vision and mission we remain committed to understand and solve the important social problems. We always try our best to appropriate our vision and mission with a commitment to excellence, ethical action, and inclusiveness for which the four interdependent core values we absorb to determine our mission.

Diversity

- Ensuring fair and equal access for all;
- Recognizing, appreciating, and celebrating the strength of diversity;
- Providing educational experiences that promote a greater appreciation for diversity;
- Implementing learning activities that integrate diversified topics in the classroom;

- Believing that our similarities and differences are opportunities for establishing a common bond and strengthening the College;
- Seeking and considering multiple points of view;
- Employing a College workforce that reflects the community we serve.

Integrity

- Committed to ethical and responsible behaviour in our own actions and to developing the same commitment in our students, thus fostering individuals who will have the skills, knowledge, and ability to engage positively with a diverse and changing world. Our commitment extends to all levels of our campus to foster a climate of ethical conduct, respect, responsibility and trust;
- **Strongly believing in** honesty, courage and trustworthiness;
- Creating a community with characteristics of climate of respect and thoughtfulness among students, faculty, staff and the people of society;
- Committed to be responsible and accountable in operations at all levels of the institution, including continuous assessment of academic programs and transparency in fiscal and operational proceedings;
- Continually seeking to earn the public's trust in all of our actions and words.

Accountability

The college assumes and demonstrates responsibility for our actions;

- Taking responsibility for personal and professional growth and development;
- Continuously evaluating and improve the systems and policies;
- Establishing and communicate clearly defined and articulated goals and objectives;
- Ensuring that each action adds value to the College and society;
- Demonstrating fiscal and social responsibility.

Harmony

The college always

- Valuing and respecting all the stake holders and their valuable opinions, perceptions and impressions. Students, faculty, and staff—as well as the people connected through value added and extension programmes;
- Believing in processes of shared decision making based on productive synergistic interactions among our students, faculty, staff and stakeholders in the pursuit of institutional goals;
- Dedicate to promoting outreach activities, community education, and partnerships with surrounding entities;
- Believing in collaborating with the organizations and constituents with whom we work;
- Promoting a safe, healthy and sustainable environment where our community members can flourish personally and socially as whole;

- Believing in sharing our academic and cultural resources and expertise with the public, educational institutions, businesses houses, cultural centres, and public and non-profit agencies, when appropriate;
- Working to enable students to integrate into the larger world to promote a commitment to public service through experiential education. Faculty and staff serve the state and local constituents by sharing their energy, talents, and experience;

4. GOALS AND OBJECTIVES OF THE INSTITUTION

Goals:

- To transform the students’ lives to respond socially, intellectually and emotionally;
- To develop academic excellence of the students by sensitizing human values, ethical values, social values, creativity, and enhance overall personality;
- To prepare students to meet the challenges of living through their academics by following ‘the ways and means embedded with values’;
- To prepare the students to lead productive, responsible and creative lives by applying the acquired knowledge, for the benefit of the society as a whole.
- Stand at all stakeholders as Siddharthians wedding to the slogan “Enter to learn, leave to serve and live as Siddharthians.



Objectives:

- To respond to the educational needs of the region by starting the relevant graduate, Post-graduate programmes in arts, science and commerce;
- To respond to the skill sets needed in this region by starting certificate courses / short term training programmes and diverse programmes;
- To transmit and share knowledge by implementing right teaching pedagogy;
- To develop critical abilities among the students in the process of learning;
- To promote high levels of diverse achievements of the students by providing appropriate co-curricular and extra-curricular support;
- To enhance extensive services to the neighbourhood society;
- To involve the industry and alumni in all walks of life in the College.

To create best ecosystem for higher learning in the campus, the management of the college is encouraging faculty members to attend workshops, national and international conferences/seminars, FDP’s which help them to update their knowledge and achieve excellence in teaching as well as research. The management not only encourages students to achieve academic excellence but also facilitates their overall development. Value added programs such as ‘employability enhancement program’, quantitative aptitude and soft skills

training are offered to the students. Sports and other extracurricular activities are supported by leadership.

5. CREDENTIALS

- Reaccredited at the level A+ by the NAAC
- College with potential for Excellence (phase II) awarded by the UGC
- Four departments in the college are recognized as research centres by the Krishna University.
- DELL-EMC centre of excellence.
- AWS Educated certified.
- The only college with incubation centre in collaboration with AP Innovation society.
- Employability centre recognized by the APSSDC.
- Member of Oracle Academy
- Member of MSDN Academic Alliance

6. SCHEME OF INSTRUCTION

Each UG programme is completed in 6 semesters i.e. 3 years. Each PG programme is completed in two years except MCA which is completed in 3 years. The academic year is divided into two semesters, each semester comprises 90 working days. The odd semester is from June to October and the even semester is from November to March. Each semester is complete unit by itself. The curriculum, scheme of instruction and evaluation are prescribed by the respective Boards of Studies and Academic Council of the college. The college works from 8.00 a.m. to 5.40 p.m. UG programmes are conducted in staggered timings. College gives equal importance to co-curricular and extra-curricular activities along with curricular timetable. Extra-curricular activities are made compulsory in the college as a pursuit of excellence. Co-curricular activities increase the horizon of knowledge of a student. Student clubs and student led activities make the students leaders. The traditional lecture method is supplemented by seminars, guest lectures and audiovisual aids. The syllabi and model papers will be provided by the respective departments.

II. LIST OF HOLIDAYS

14 th November	2020	Saturday	Deepavali
25 th December	2020	Friday	Christmas
01 st January	2021	Friday	New Year's Day
14 th January	2021	Thursday	Sankranti
15 th January	2021	Friday	Kanuma
26 th January	2021	Tuesday	Republic Day
11 th March	2021	Thursday	Maha Sivarathri
29 th March	2021	Monday	Holi

2 nd April	2021	Friday	Good Friday
13 th April	2021	Tuesday	Ugadi
14 th April	2021	Wednesday	Dr Ambedkar Jayanthi
21 st April	2021	Wednesday	Ramanavami
20 th July	2021	Tuesday	Bakrid
19 th August	2021	Thursday	Muharram
30 th August	2021	Monday	Janmastami
10 th September	2021	Friday	Ganesh Chaturdhi
2 nd October	2021	Saturday	Gandhi Jayanti
14 th October	2021	Thursday	Maha Navami
15 th October	2021	Friday	Vijaya Dasami
4 th November	2021	Thursday	Deepavali
25 th December	2021	Saturday	Chirstmas
Note: The above holidays will be effective only when confirmed by a circular from the Principal.			

III. POST GRADUATE PROGRAMMES

The academic year consists of 2 semesters and each semester consists of 90 instructional days. Each PG programme, except MCA, is completed in 4 semesters; MCA in 6 semesters. The curriculum, scheme of instruction and evaluation are prescribed by the respective Boards of Studies and Academic Council of the college. The college works from 9.45 a.m. to 4.45 p.m. The traditional lecture method is supplemented by seminars, guest lectures and audiovisual aids.

Days to remember: (excluding MBA and MCA Programmes)

Commencement of class-work for III & V Semesters	2 nd November, 2020-Monday
Last Instructional Day for III & V Semesters	6 th March 2021 - Wednesday
Commencement of class-work for IV Semesters	25 th March, 2021 - Thursday
Last Instructional Day for IV Semesters	7 th August 2021 - Saturday

Days of Fee payment

Odd Semester		
Last date for payment of tuition fee	July 27 th Aug 10 th	Without fine With fine
❖ Last date for the submission of application along with challan for semester-end examination, Nov.'20.	Sept. 29 th Oct. 6 th	Without late fee With late fee
For Even Semester		
❖ Last date for the submission of application along with challan for semester-end examination, Apr.'21.	Mar. 16 th Mar. 22 nd	Without late fee With late fee

Days of Examinations:

Odd Semester	
I Internal Assessment Tests	21 st Dec. to 23 rd Dec. 2020 (Monday to Wednesday)
II Internal Assessment Tests	15 th Feb. 17 th Feb. 2021 (Monday to Wednesday)
Semester End Examinations, Mar.2021	
Labs	After theory examinations
Theory	From 8 th March 2021 (Monday) onwards
Even Semester	
I Internal Assessment Tests	1 st June to 3 rd June 2021 (Tuesday to Thursday)
II Internal Assessment Tests	19 th July to 21 st July 2021 (Monday to Wednesday)
Semester End Examinations August 2021	
Labs	After theory examinations
Theory	From 9 th August 2021 (Monday) onwards
Note: The above schedule of examinations will be effective only when confirmed by a circular from the Principal.	

IV. RULES AND REGULATIONS

1.0 Functioning of autonomy

- 1.1 The Post graduate programmes in the college are offered on Semester basis. Each academic year is divided into two semesters (1) Odd (Monsoon) semester (2) Even (Winter) semester. A semester consists of at least 90 instructional days (excluding the days of examination). The medium of instruction shall be English.
- 1.2 The functioning of Academic Council and Boards of Studies shall be as per U.G.C Guidelines for Autonomous Colleges issued from time to time.

2.0 Eligibility for admission:

- 2.1 Admission is given generally into I Semester of the programme. A student seeking admission into I Semester should have the eligibility mentioned below.

Name of the Programme	Eligibility for Admission
M.A. English	Passed 3-year B.A./ B.Sc./ B.Com./B.B.A/BBM / BCA/ B.A.(O.L) in Sanskrit with General English, Bachelor of Hotel Management, B.A. with Special English (as one of the three optional subjects) of any recognized university.
M.Com	Passed 3-year B.Com./B.Com.,(Hons) of any recognized university.
M.Sc. Mathematics	Passed 3-year B.Sc., or B.A. with Mathematics, as one of the three equal subjects or as main subject, of any recognized university.
M.Sc. Physics	Passed 3-year B.Sc., with Mathematics and

	Physics among the three equal optional subjects or Physics as main subject, of any recognized university.
M.Sc. Chemistry	Passed 3-year B.Sc., with Chemistry as one the three equal optional subjects or Chemistry as main subject or B. Pharmacy, of any recognized university.
M.Sc. Computer Science	Passed any 3-year graduate programme with Computer Science as one of the three equal optional subjects or Computer Science as main subject , of any recognized university.
M.C.A.	Passed a 3-year Bachelor's Degree programme in any discipline with Mathematics at 10+2 level or passed 3-year Bachelor's Degree programme in any discipline with Mathematics as one of the subjects , of any recognized University.
M.B.A.	Passed any 3-year Bachelor's Degree, other than B.F.A. and B.A, (Oriental Languages), of any recognized university, with not less than 50% marks in aggregate in group subjects.

- 2.2** Any new programme to be started in future shall stand added to the list contained in 2.1.
- 2.3** Admissions shall be made following the reservation policy of Government of Andhra Pradesh.

3.0 Attendance:

- 3.1** The Physical presence of the student in the class i.e. attendance is recorded Course wise (paper wise). The teacher handling the Course (paper) is responsible for recording the attendance of the students of that Course.
- 3.2** A Student is required to attend at least 75% of the classes conducted for all the theory courses (papers) in aggregate, to become eligible to appear for the semester end examinations. Where the practical courses (papers) form part of the curriculum, the student should complete at least 75% of all the practicals in addition to attendance to theory courses (papers) stated above, to become eligible to take the semester end examinations.
- 3.3** The minimum attendance requirement of 75% allows a student the facility to utilize the balance 25% for abstaining on account of illness, inter collegiate, inter university sport meets/competitions, NSS, NCC, Youth Festivals, unforeseen emergencies etc.,
- 3.4** A shortage of attendance to the extent of 15% (10% in case of M.B.A., and M.C.A students) can be condoned by the Principal, if the shortage is on account of genuine medical grounds supported by medical reports or other justifiable reasons. However, the prescribed fee for condonation of such shortage should be paid.
- 3.5** Notwithstanding the rule 3.4, a higher shortage of attendance not exceeding 25% on account of prolonged illness, surgery, participation on behalf of the college in national/international debates, sports camps/competitions, NSS, NCC national /international camps, youth festivals, unforeseen emergencies can be condoned by

the Principal on the recommendation made, on the basis of record, of a committee comprising the Dean, HOD and Controller of Examinations. Such student must take prior written permission from the Dean or HOD or Principal.

- 3.6 The student who has not satisfied rules 3.2, 3.4, 3.5 shall be detained and shall not be allowed to take semester end examinations. Such student will have to repeat the semester in the subsequent academic year. The marks scored in Continuous Internal Assessment will be forfeited and not carried forward.
- 3.7 Regular attendance to the class enhances the academic achievement of the student. Therefore, incentive marks are awarded to the regular students based on the following criteria, as part of Continuous Internal Assessment.

% Of attendance	Marks to be awarded
0 – 75 %	No Marks
75% and above but below 80%	1 Mark
80% and above but below 85%	2 Marks
85% and above but below 90%	3 Marks
90% and above but below 95%	4 Marks
95% and above	5 Marks

4.0 Evaluation of academic achievement of student:

- 4.1 The academic performance of the student in theory and lab course in a semester is evaluated by internal and external examiners. Achievement in every Course (Paper) is evaluated in the ratio of 30:70 between CIA and SEE, unless otherwise recommended by a board of studies and approved in Academic Council.
- 4.2 Continuous Internal Assessment is done by the teacher/department concerned.
- 4.3 For semester end examinations, question papers are set by External paper setters. Two valuations of answer scripts are done, at least one valuation by an external examiner.
- 4.4 The marks awarded in CIA and SEE are aggregated to arrive at the marks scored by the student in a Course (Paper).
- 4.5 Project Work: The distribution of marks between CIA and SEE shall be as per the recommendation of the respective Board of Studies and approved by the Academic Council.
- 4.6 Seminar / Generic Electives: The performance of the student in Seminar / Generic Elective is evaluated for 50 /100 of aggregate marks as recommended by Board of Studies and approved by the Academic Council.

5.0 Continuous Internal Assessment (CIA):

- 5.1 The academic achievement of the student is evaluated by the teacher concerned.
- 5.2 Theory Courses:

Scheme of Continuous Internal Assessment:

Assessment Method	Marks	Duration
Test – I	40	2 hours
Test – II	40	2 hours
Attendance	5	-
Assignments / Seminars	5	-

- The marks scored by the student in the two tests are aggregated and proportionately reduced to a maximum of 20 marks.
- Attendance marks are awarded scrupulously following the rule 3.7.
- Marks for assignments / seminars are awarded basing on the criteria to be spelt out by the Head of the Department and informed to the students in advance.

To put simply Marks for Tests	20
Marks for Attendance	05
Marks for Assignments/ Seminars	<u>05</u>
	<u>30</u>

5.3 Lab Courses:

The performance of the student in each lab experiment/ programme / cycle shall be evaluated. A comprehensive examination shall be conducted before the semester end examinations. Record of marks awarded for each lab experiment and for comprehensive examination shall be maintained. The criteria for award of marks in Continuous Internal Assessment including comprehensive examination shall be as recommended by the Board of Studies and approved by the Academic Council.

5.4 Project Work / Seminar/Generic Electives:

Criteria for award of marks in Continuous Internal Assessment shall be recommended by the Board of Studies and approved by the Academic Council.

- 5.5 For any other type of course, the criteria for the evaluation shall be as recommended by the Board/s of Studies and approved by the Academic council.

- 5.6 If a Student is absent for either or both the tests due to medical reasons, participation in Sports/NCC/NSS/Youth Festival or such other activities/ Camps/ competitions at National or International Level, prior permission from the Principal shall have to be obtained. Such permission copy shall be submitted in the office of Controller of Examinations. The Head of the Department shall see that extra lab sessions are conducted for compensating the loss of practical classes due to such participation. The teacher shall have to conduct CIA test/ tests to such students after informing the Head of the Department immediately after the semester end examinations. Marks statement shall be sent to the Examination section through the Head of the Department.

- 5.7 In case of students participating in Sports, NCC, NSS, Debates, Youth Festivals and their related Camps/Competitions at National or International level and hence their

attendance is too low that they cannot score attendance marks, their marks in internal assessment tests for 20 marks will be proportionately increased to a maximum of 25 marks, so that such students will not be in a disadvantaged state insofar as attendance marks are concerned.

- 5.8** The Heads of the departments shall arrange to collect the question papers for Internal Assessment tests from the teachers concerned, at least five working days before commencement of CIA tests, for onward transmission to the Examination Section.
- 5.9** The answer scripts of the Continuous Internal Assessment tests after evaluation are to be shown to the students and collected back and kept in safe custody.
- 5.10** Redress of grievance: If a student is not satisfied with the marks awarded in CIA, he/she may bring it to the notice of the teacher evaluator. If he/she is not satisfied with the criterion for award of marks explained by the teacher, he/she may request the Principal in writing within three working days from the notification of marks, to redress his/her grievance, whereupon the Principal shall refer the grievance to Grievance Redressal Committee consisting of the Dean, HOD and another Teacher (other than the teacher evaluator) of the same department. The decision of the Grievance Redressal Committee shall be final.

Programme Structure –M.B.A (Total Credits: 120)

Courses	SEM I		SEM II			SEM III			SEM IV	
	Hrs'	Credits	Hrs'	Credits		Hrs'	Credits		Hrs'	Credits
Core1	5	4	5	4	Core1	5	4	Core1	5	4
Core2	5	4	5	4	Core2	5	4	FS1	5	4
Core3	5	4	5	4	Core3	5	4	FS2	5	4
Core4	5	4	5	4	FS1	5	4	FS3	5	4
Core5	5	4	5	4	FS2	5	4	FS1	5	4
Core6	5	4	5	4	FS1	5	4	FS2	5	4
Core7					FS2	5	4	FS3	5	4
					FS1	5	4	FS1	5	4
					FS2	5	4	FS2	5	4
								FS3	5	4
General Elective-1	2	2	2	2	General Elective-1	2	2	General Elective -1	2	2
General Elective-2	-	-	2	2	General Elective-2		-			
Project	-	-	-	-	Project (VIVA)		2	C VIVA		4
Total		26		28	Total		32	Total		34

FS - Functional Specialization

AS - Advanced Specialization

C VIVA - Comprehensive viva

Programme Structure- M.Com (Total Credits: 106)

Courses	SEM I		SEM II			SEM III			SEM IV	
	Hrs'	Credits	Hrs'	Credits		Hrs'	Credits		Hrs'	Credits
Core1	5	4	5	4	Core1	5	4	Core1	5	4
Core2	5	4	5	4	Core2	5	4	Core2	5	4
Core3	5	4	5	4	FS1	5	4	FS1	5	4
Core4	5	4	5	4	FS2	5	4	FS2	5	4
Core5	5	4	5	4	FS1	5	4	FS1	5	4
Core6	5	4	5	4	FS2	5	4	FS2	5	4
					FS1	5	4	FS1	5	4
					FS2	5	4	FS2	5	4
General Elective	-	-	2	2	General Elective	2	2	-	-	-
Project	-	-	-	-	Project (VIVA)		2	C VIVA		4
Total		24		26	Total		28	Total		28

Programme structure-M.Sc.(Mathematics) (Total Credits: 100)

Courses	SEM I		SEM II		SEM III		SEM IV	
	Hrs'	Credits	Hrs'	Credits	Hrs'	Credits	Hrs'	Credits
Core1	6	5	6	5	6	5	6	5
Core2	6	5	6	5	6	5	6	5
Core3	6	5	6	5	6	5	6	5
Core4	6	5	6	5	6	5	6	5
Core5	6	5	6	5	6	5	6	5
Total		25		25		25		25

Programme structure- M.Sc. (Physics) (Total Credits: 112)

Courses	SEM I		SEM II		SEM III		SEM IV	
	Hrs'	Credits	Hrs'	Credits	Hrs'	Credits	Hrs'	Credits
Core1	5	5	5	5	5	5	5	5
Core2	5	5	5	5	5	5	5	5
Core3	5	5	5	5	5	5	5	5
Core4	5	5	5	5	5	5	5	5
Lab 1	8	4	8	4	8	4	8	4
Lab 2	8	4	8	4	8	4	-	-
Project	-	-	-	-	-	-	8	4
Total		28		28		28		28

Programme structure- M.Sc. Chemistry (Total Credits: 100)

Courses	SEM I		SEM II		SEM III		SEM IV	
	Hrs'	Credits	Hrs'	Credits	Hrs'	Credits	Hrs'	Credits
Core1	4	4	4	4	4	4	4	4
Core2	4	4	4	4	4	4	4	4
Core3	4	4	4	4	4	4	4	4
Core4	4	4	4	4	4	4	4	4
Lab 1	6	3	6	3	6	3	6	3
Lab 2	6	3	6	3	6	3	-	-
Lab 3	6	3	6	3	6	3	-	-
Project	-	-	-	-	-	-	12	6
Total		25		25		25		25

Programme structure-M.A. English (Total Credits: 112)

Courses	SEM I		SEM II		SEM III		SEM IV	
	Hrs'	Credits	Hrs'	Credits	Hrs'	Credits	Hrs'	Credits
Core1	6	5	6	5	6	5	6	5
Core2	6	5	6	5	6	5	6	5
Core3	6	5	6	5	6	5	6	5
Core4	6	5	6	5	6	5	6	5
Core5	6	5	6	5	6	5	6	5
Lab	6	3	6	3	6	3	6	3
Total		28		28		28		28

Programme Structure- M.C.A (Total Credits: 158)

Courses	SEM I		SEM II		SEM III		SEM IV		SEM V		SEM VI	
	Hrs'	Credits	Hrs'	Credits	Hrs'	Credits	Hrs'	Credits	Hrs'	Credits	Hrs'	Credits
Core Papers												
Core1	4	4	4	4	4	4	4	4	4	4		
Core2	4	4	4	4	4	4	4	4	4	4		
Core3	4	4	4	4	4	4	4	4	4	4		
Core4	4	4	4	4	4	4						
Core5	4	4	4	4	4	4						
Electives							4	4	4	4		
Electives							4	4	4	4		
Seminar			3	2	3	2						
Lab1	6	3	6	3	6	3	6	3	6	3		
Lab2	6	3	6	3	6	3	6	3	6	3		
Mini Project							3	2	3	2		
Project												20
Total		26		28		28		28		28		20

Programme Structure- M.Sc Computer Science (Total Credits: 107)

Courses	SEM I		SEM II		SEM III		SEM IV	
	Hrs'	Credits	Hrs'	Credits	Hrs'	Credits	Hrs'	Credits
Core Papers								
Core1	4	4	4	4	4	4	4	4
Core2	4	4	4	4	4	4	4	4
Core3	4	4	4	4	4	4		
Core4	4	4	4	4	4	4		
Core5	4	4	4	4				
Electives I					4	4	4	4
Seminar			3	2				
Lab1	6	3	6	3	6	3	6	3
Lab2	6	3	6	3	6	3		
Mini Project					3	2		
Project							18	10
Total		26		28		28		25

V. UNDER GRADUATE PROGRAMMES

Days to remember

Working days	
(The I, III & V are Odd semesters, The II, IV & VI are Even semesters)	
Commencement of class-work for III & V Semesters	2 nd November, 2020-Monday
Commencement of class-work for I Semester	To be announced later
Last Instructional Day for III & V Semesters	5 th March, 2021-Friday
Last Instructional Day for I Semester	To be announced later
Commencement of class-work for IV & VI Semesters	28 th March, 2021-Monday
Commencement of class-work for II semester	To be announced later
Last Instructional Day for IV & VI Semesters	7 th August, 2021-Saturday
Last Instructional Day for II Semester	To be announced later

Days of Fee Payment

For Odd Semester		
Last date for payment of Tuition Fee	14 th December, 2020 – Monday 26 th February, 2021 – Friday	I-Term II-Term
❖ Last date for the submission of application along with challan for semester-end examination, ODD semester 2020-21	5 th February, 2021-Friday 15 th February, 2021-Monday	Without late fee With late fee
For Even Semester		
❖ Last date for the submission of application along with challan for semester-end examination, EVEN semester 2020-21.	30 th June, 2021-Wednesday 7 th July, 2021-Wednesday	Without late fee With late fee
Note:		
<ul style="list-style-type: none"> • Application must be signed by the mentor. • Last date for submission of applications including supplementary candidates. 		

Parent-Mentor meet

For Odd Semester	3 rd February, 2021 – Wednesday	- 11.30 a.m.
For Even Semester	3 rd July, 2021, Saturday	- 11.30 a.m.

Days of Examination

Odd Semester	
Internal Assessment Tests (III and V semesters)	18 th January, 2021 to 21 st January, 2021 (Monday-Thursday)
Semester End Examinations, ODD Semester, 2021(III and V semesters)	6 th March, 2021 (Saturday)
Repeat Internal Assessment Tests: 27 th January 2021 (Wednesday)	
Even Semester	
Internal Assessment Tests	1 st June to 5 th June, 2021 (Tuesday to Saturday)
Semester End Examinations, EVEN Semester, 2021	9 th August, 2021-Monday
Repeat Internal Assessment: 14 th June 2021 (Monday)	
Note:	
<ul style="list-style-type: none"> The above schedule of examinations will be effective only when confirmed by a circular from the Principal. 	

VI. RULES AND REGULATIONS

1.0 Introduction

Parvathaneni Brahmayya Siddhartha College of Arts & Science, Vijayawada-10, an autonomous college, follows the semester system with partial internal and partial external evaluation and choice based credit system for its undergraduate programmes.

- Each semester shall, normally, consists of minimum 90 instructional days. There shall be a minimum of 36 hours of teaching per week, excluding the assessment hours.

2.0 Programmes offered

- The college presently offers coaching in the following programmes.

S.No.	Programme	Core Subjects	Medium
1	B.A.	Economics, Mathematics & Statistics	English
2	B.Com.	General	Telugu & English
3	B.Com.	Computer Applications	English
4	B.Com. (Honors)	Tax Procedures & Practice	English
5	B.Com. (Honors)	Accounting & Finance	English
6	B.Com.	Business Process Management	English
7	B.Sc.	Mathematics, Physics & Chemistry	Telugu & English
8	B.Sc.,	Mathematics, Physics & Computer Science	English
9	B.Sc.,	Mathematics, Electronics & Computer Science	English

10	B.Sc.,	Mathematics, Statistics & Computer Science	English
11	B.Sc.,	Computer Applications, Mathematics, & Statistics	English
12	B.Sc.,	Computer Applications, Mathematics & Electronics	English
13	B.Sc.,	Mathematics, Statistics & Data Science	English
14	B.Sc.,	Botany, Zoology & Chemistry	English
15	B.Sc.,	Computer Science with Cognitive Systems	English
16	B.B.A.	Management Studies	English
17	B.B.A.	Business Analytics	English
18	B.C.A.	Bachelor of Computer Applications	English
19	B.Voc	Printing Technology	English
20	B.Voc	Software Development	English

3.0 Choice Based Credit System (CBCS)

3.1. A credit is a numerical weightage given to a course depending on the depth of the teaching - learning process. The sum of all the credit points earned by the student should meet the minimum credit points required for the award of degree. A course is a paper prescribed in the curriculum of a programme.

One hour of teaching which requires two hours of learning by the student depending on the complexity of the subject is normally given one credit.

3.2. On passing a course, the student will earn the credits assigned to it. Credits shall be counted as 'weights' for calculating the "Overall Weighted Average Marks" (OWAM)/CGPA (Cumulative Grade Point Average).

3.3. Choice Based Credit System coupled with grading is an innovative method of curriculum design and evaluation.

This is a modern system introduced from the academic year 2005-2006 in PB Siddhartha college of Arts & Science to keep the curriculum relevant to the demands in job market. Students are offered with a choice of a variety of Core subjects with core elective/ability enhancement/Add-on/supporting cluster courses. They can choose any course of their interest and need during the period of study and earn extra credits and certificates.

Under this system, every subject is fixed with certain credit points, based on the quantum of the subject matter, complexity of the content, contact hours allotted and learning hours. This is done by the Members of Board of Studies after thorough analysis of the content and sequence of each course.

Programme structure for B.A / B.Sc. / B.Com. / B.B.A. / B.C.A./ B.Com.-(Hons) & B.Sc.-(Hons)

Part-I Languages

Part-II Core Subjects

- Discipline specific compulsory (DSC)
- Discipline Specific Electives (DSE) and
- Skill Enhancement (SEC) Courses-
- Cluster courses (Applied-Inter-domain-Generic electives)

Part-III: Ability Enhancement Courses (AEC)

A student has to complete 10 courses from the list given below

AEC001A	(a) Human Values and Professional Ethics
AEC016	(b) Values Education
AEC002A	Environmental Studies (AEC-Compulsory)
AEC003A	Communication Soft Skills-I
AEC006	Communication Soft Skills-II
AEC010	(a) Communication Soft Skills-III
AEC015	(b) Communication Soft Skills-III
AEC004	(a) Computer Fundamentals and Office Tools (ICT-I)
AEC014	(b) MS Office (ICT-I)
AEC009A	(a) Internet Fundamentals and Web Tools (ICT-II)
AEC005	(b) Photoshop (ICT-II)
AEC012	(c) Scribus (ICT-II)
AEC013	(d) Blue Griffon (ICT-II)
AEC007	Analytical Skills
AEC008	Entrepreneurship
AEC011	Leadership Education

Job ready programmes prescribed by NASSCOM

AEC017	(a) Information Security Management (ICT-I)	3 credits
AEC018	(b) Information Security Assessments and Audits (ICT-II)	3 credits
AEC019	(c) Information Security Incident Response & Management	3 credits

(This course is given in core courses also)

Part IV: (Courses / Activities for Extra Credits)

Student Mentor will counsel a student for the selection of one course at a time considering his aptitude and requirement.

(A) Add-on / Supporting Courses 2/3 credits (30-45 Hrs.)

AOCT01	Business Mathematics
AOCT02	Photoshop
AOCT03	Principles of Life Insurance
AOCT04	Insurance Law and Regulations
AOCT05	Business Mathematics (B.B.A.-Business Analytics)
AOCT06	Multi SIM
AOCT07	S.P.S.S. (Statistical Package for Social Sciences)
AOCT08	Financial Accounting
AOCT09	Financial Management
AOCT10	Salesmanship
AOCT11	Programming in C
AOCT12	Multimedia

AOCT13	Network System Administration
AOCT14	Herbarium methodology
AOCT15	DTP
AOCT16	Reasoning
AOCT17	Communicative English
AOCT18	Journalism (Telugu)
AOCT19	Fundamentals of Business Analytics
AOCT20	Instrumental Methods for Chemical Analysis
AOCT21	Goods and Service Tax (GST)
AOCT22	MOOCs
AOCT23	PHP with MySQL Certification
AOCT24	Angular JS Certification
AOCT25	Introduction to Derivatives
AOCT26	Mathematical Modeling
AOCT28	Solar Energy
AOCT29	Advanced Statistical Methods
AOCT30	Aquarium Fish keeping and Maintenance of Aquarium

(B) Extra Curricular Activities (Evaluated as per activity norms) 2/3 credits as per activity standard (1 year - 60 Hrs.)

ECA001	(a) NCC - Army
ECA002	(b) NCC - Naval
ECA003	(c) NCC - R&V
ECA004	(d) NCC- Four Andhra
ECA005	Cultural Activities (CA)
ECA006	Literary Activities (LA)
ECA007	(a) Games
ECA008	(b) Sports
ECA009	(c) YOGA
ECA010	(d) Gym
ECA011	Social Service Activities
ECA012	NSS
ECA013	Green Fingers
Women Empowerment Programmes	
ECA014	(a) Tailoring
ECA015	(b) Beautician Course
ECA016	Painting

Note: Teaching for Add-on / Supporting Courses will be arranged beyond the college working hours, if a minimum of 15 students opt for any of these courses. These courses are meant to enhance the value of core / improve core competency and the credits earned will be treated as additional credits.

Programme structure: B.Com. Total Credits: 137

Courses	SEM I		SEM II		SEM III		SEM IV		SEM V		SEM VI	
	Hrs'	Credits	Hrs'	Credits	Hrs'	Credits	Hrs'	Credits	Hrs'	Credits	Hrs'	Credits
Part-I Languages												
Telugu/Hindi/French	4	3	4	3			4	3				
English	4	3	4	3								
Part-III Foundation Courses												
Value Education/ Environmental Studies/AEC/SEC	2+2	2+2	2+2	2+2	2+2+2	2+2+2	2+2+2	2+2+2	2	2	2	2
Part-II Core Papers												
Core1	5	4	5	4	6	4	6	4	5	4	5	4
Core2	6	4	6	4	5	4	5	4	5	4	5	4
Core3	5	4	5	4	5	4	5	4	5	4	5	4
Elective 1									5	4	5	4
Elective 2									5	4	5	4
Practical Work(Lab)									4	4		
Project Work											2	2
Part-IV Extra Curricular Activities												1
Total	28	22	28	22	26	21	26	21	31	26	29	25

Programme structure- B.Com (Computer Application). Total Credits: 147

Courses	SEM I		SEM II		SEM III		SEM IV		SEM V		SEM VI	
	Hrs'	Credits	Hrs'	Credits	Hrs'	Credits	Hrs'	Credits	Hrs'	Credits	Hrs'	Credits
Part-I Languages												
Telugu/Hindi/French	4	3	4	3			4	3				
English	4	3	4	3								
Part-III Foundation Courses												
Value Education/ Environmental Studies/AEC/SEC	2+2	2+2	2+2	2+2	2+2+2	2+2+2	2+2+2	2+2+2	2	2	2	2
Part-II Core Papers												
Core1	5	4	5	4	6	4	6	4	5	4	5	4
Core2	6	4	6	4	5	4	5	4	5	4	5	4
Core3	5	4	5	4	5	4	5	4	5	4	5	4
Core4					5	4	5	4	5	4	5	4
Core5									5	4	5	4
Practical Work(Lab)			3	2			2	2	2+2	2+2	2+2+2	2+2
Project Work												
Part-IV Extra Curricular Activities												1
Total	28	22	31	24	26	21	33	27	31	26	28	27

Programme structure- B.Com (Honors). Total Credits: 162

Courses	SEM I		SEM II		SEM III		SEM IV		SEM V		SEM VI	
	Hrs'	Credits	Hrs'	Credits	Hrs'	Credits	Hrs'	Credits	Hrs'	Credits	Hrs'	Credits
Languages												
Part-I Languages	4	3	4	3								
Telugu/Hindi/French	4	3	4	3	4	3						
English												
Part-III Foundation Courses												
Value Education/ Environmental Studies/AEC	2+2	2+2	2+2	2+2	2+2+2	2+2+2	2+2+2	2+2+2				
Part-II Core Papers	5	4	5	4	6	4	6	4	5	4	5	4
Core2	6	4	6	4	5	4	5	4	5	4	5	4
Core3	5	4	5	4	5	4	5	4	5	4	5	4
Core4	5	3	5	3	5	4	5	4	5	4	5	4
Core5					5	4	5	4	5	4	5	4
Core6									5	4	5	4
Core7									5	4		
Practical Work(Lab)											2	2
Project Work											2	2
Part-IV Extra												1
Curricular Activities												
Total	38	25	38	25	36	29	32	26	35	28	34	29

Programme structure- BBA. Total Credits: 141

Courses	SEM I		SEM II		SEM III		SEM IV		SEM V		SEM VI	
	Hrs'	Credits	Hrs'	Credits	Hrs'	Credits	Hrs'	Credits	Hrs'	Credits	Hrs'	Credits
Part-I Languages												
Telugu/Hindi/French	4	3	4	3			4	3				
English	4	3	4	3								
Part-III Foundation Courses												
Value Education/ Environmental Studies/AEC/SEC	2+2	2+2	2+2	2+2	2+2+2	2+2+2	2+2+2	2+2+2	2	2	2	2
Part-II Core Papers												
Core1	5	4	5	4	5	4	5	4	5	4	5	4
Core2	5	4	5	4	5	4	5	4	5	4	5	4
Core3	5	4	5	3	5	4	5	4	5	4	5	4
Core4							5	3	5	4	5	4
Core5									5	4	5	4
Project Work									4	4		
Comprehensive Viva- Voce											4	4
Part-IV Extra Curricular Activities												1
Total	27	22	27	21	25	21	30	24	31	26	31	27

Programme structure- BBA (Business Analytics). Total Credits: 155

Courses	SEM I		SEM II		SEM III		SEM IV		SEM V		SEM VI	
	Hrs'	Credits	Hrs'	Credits	Hrs'	Credits	Hrs'	Credits	Hrs'	Credits	Hrs'	Credits
Part-I Languages												
Telugu/Hindi/French	4	3	4	3			4	3				
English	4	3	4	3								
Part-III Foundation Courses												
Value Education/ Environmental Studies/AEC/SEC	2+2+2	2+2+2	2	2	2+2+2	2+2+2	2+2+2	2+2+2	4	2	4	2
Part-II Core Papers												
Core1	5	4	5	3	2	4	5	4	5	4	5	4
Core2	5	4	5	4	5	4	5	4	4	4	5	4
Core3	5	4	5	3	5	4	5	3	4	4	5	4
Core 4					5	4	5	4	4	4	5	4
Core 5									4	4	5	4
Core Lab			2	2	2	2	2	2	2	2		
Core Lab			2	2					2	2		
Project Work									2	2		
Comprehensive Viva- Voce												3
Part-IV Extra Curricular Activities												1
Total	29	24	29	22	29	27	32	26	31	28	29	28

Programme structure- BA (Economics, Mathematics, Statistics). Total Credits: 150/152

Courses	SEM I		SEM II		SEM III		SEM IV		SEM V		SEM VI	
	Hrs'	Credits	Hrs'	Credits	Hrs'	Credits	Hrs'	Credits	Hrs'	Credits	Hrs'	Credits
Part-I Languages												
Telugu/Hindi/French	4	3	4	3			4	3				
English	4	3	4	3								
Part-III Foundation Courses												
Value Education/ Environmental Studies/AEC	2+2	2+2	2+2	2+2	2+2+2	2+2+2	2+2+2	2+2+2				
Part-II Core Papers												
Core1	5	4	5	4	5	4	5	4	5	4	5	4
Core2	5	5	5	5	5	5	5	5	5	4	5	5
Core3	5	3	5	3	5	3	5	3	5	5	4	3
Core Lab1	2	2	2	2	2	2	2	2	2	2	4	2
Cluster 1									5	5	5/4	4/5/3
Cluster 2									5	3	5/4	4/5/3
Cluster 3/Project									5	3	5/2	5/5
Cluster Lab1									2	2	4	2
Cluster Lab 2												2
Cluster Lab 3/Project												5
Part-IV Extra Curricular Activities												1
Total	29	24	29	24	27	28	27	28	34	28	29/32	28/30/30

Programme structure- B.Sc. BZC (Total credits 154)

Courses	SEM I		SEM II		SEM III		SEM IV		SEM V		SEM VI	
	Hrs'	Credits	Hrs'	Credits	Hrs'	Credits	Hrs'	Credits	Hrs'	Credits	Hrs'	Credits
Part-I Languages												
Telugu/Hindi/French	4	3	4	3			4	3				
English	4	3	4	3		3						
Part-III Foundation Courses												
Value Education/ Environmental Studies/AEC	2+2	2+2	2+2	2+2	2+2+2	2+2+2	2+2+2	2+2+2				
Part-II Core Papers												
Core1	4	3	4	3		3	4	3	4	3	4	3
Core2	4	3	4	3		3	4	3	4	3	4	3
Core3	4	3	4	3		3	4	3	4	3	4	3
Core4/ Cluster 1									4	3	4	3
Core4/ Cluster 2									4	3	4	3
Core6/ Cluster 3									4	3	4	3
Core Lab	2	2	2	2		2	2	2	2	2+2	3	2
Core Lab	2	2	2	2		2	2	2	2	2+2	3	2
Core lab/Project	2	2	2	2		2	2	2	2	2+2	3	2
Part-IV Extra Curricular Activities												1
Total	28	25	28	25	26	24	26	25	30	30	33	25

Programme structure - B.Sc Mathematics as one of the Core Subjects (Total Credits: 159)

Courses	SEM I		SEM II		SEM III		SEM IV		SEM V		SEM VI			
	Hrs'	Credits	Hrs'	Credits	Hrs'	Credits	Hrs'	Credits	Hrs'	Credits	Hrs'	Credits		
Part-I Languages														
Telugu/Hindi/French	4	3	4	3			4	3						
English	4	3	4	3										
Part-III Foundation Courses														
Value Education/ Environmental Studies/AEC	2+2	2+2	2+2+2	2+2+2	2+2+2	2+2+2	2+2+2	2+2+2						
Part-II Core Papers														
Core1	5	5	5	5	5	5	5	5	5	5	5	5		
Core2	4	3	4	3	4	3	4	3	4	3	4	3		
Core3	4	3	4	3	4	3	4	3	4	3	4	3		
Core4/ Cluster 1									4	3	5/4	5/3		
Core4/ Cluster 2									4	3	5/4	5/3		
Core6/ Cluster 3									4	3	5/4	5/0		
Core Lab1	2	2	2	2	2	2	2	2	2	2	3	2/2		
Core Lab2	2	2	2	2	2	2	2	2	2	2	3	2/2		
Core lab3									2	2	3	0/2		
Core lab4									2	2	2	0/2		
Core lab2/Project												0/5		
Part-IV Extra Curricular Activities												1		
Total	28	25	29	25	27	24	27	24	27	24	84	80	28/34	31/31

Programme structure - BCA (Total Credits: 145)

Courses	SEM I		SEM II		SEM III		SEM IV		SEM V		SEM VI	
	Hrs'	Credits	Hrs'	Credits	Hrs'	Credits	Hrs'	Credits	Hrs'	Credits	Hrs'	Credits
Part-I Languages												
English	4	3	4	3			4	3				
Part-III Foundation Courses												
Value Education/ Environmental Studies/AFC	2+2	2+2	2+2	2+2	2+2+2	2+2+2	2+2+2	2+2+2				
Part-II Core Papers												
Core1	5	3	4	3	4	4	4	3	4	3	4	4
Core2	4	3	4	3	4	3	4	3	4	4	4	4
Core3	4	3	4	3	4	4	4	3	4	4	4	4
Core4									4	4	4	3
Core5									4	3	4	3
Core6											4	4
Core Lab	2	2	2	2	2	2	2	2	2	2	2	2
Core Lab	2	2	2	2	2	2	2	2	2	2	2	2
Core lab/Project work	2	2	2	2	2	2	2	2	2	2	2	2
Part-IV Extra Curricular Activities												
Total	27	24	26	22	24	23	28	24	26	24	28	28

2/3 credits

Add on Courses:

3.4. Award of Degree:

3.4.1 As per UGC regulations, a student shall be eligible for the award of the degree if he/she has successfully completed a programme, of not less than three years duration (6 semesters) and secure the minimum number of credits prescribed hereunder in a span of 5 years (N+2) where N is the duration of the course:

3.4.2 In exceptional cases like major accidents and child birth etc. an extension of 1 year may be considered beyond maximum span of time (i.e) N+2+1 years for the completion of the programme with the prior permission of parent University.

3.5. Highly motivated student has the provision to earn extra credits. Students can earn extra credits in Part-II by passing courses of their choice and need which are not included in their curriculum but included in core courses of other disciplines. These credits and grade point shall not be considered for classification/CGPA. These credits may be useful when the students go for higher studies or placement. Such candidates should take permission from the Controller of Examinations before registering.

4.0 Attendance

4.1. The Physical presence of the student in the class i.e., attendance is recorded Course wise (paper wise). The teacher handling the Course (paper) is responsible for recording the attendance of the students of that Course.

4.2 a) A Student is required to attend at least 75% of the classes conducted for all the theory courses (papers) in aggregate, to become eligible to take the Semester End Examinations. Where the practical courses (papers) form part of the curriculum, the student should complete at least 75% of all the practicals in addition to attendance in theory courses (papers) stated above, to become eligible to take the Semester End Examinations.

b) The minimum attendance requirement of 75% allows a student the facility to utilize the balance 25% (22 days) for attending inter collegiate, inter university sport meets/competitions, NSS, NCC, Youth Festivals or to meet unforeseen emergencies etc.

c) A shortage of attendance to the extent of 15% can be condoned by the Principal, if the shortage is on account of genuine medical grounds supported by medical reports or other justifiable reasons. However, the fee prescribed for condonation of such shortage should be paid.

d) The student who has not satisfied the rule of attendance and completion of labs shall be detained and shall not be allowed to take respective Semester End Examinations.

4.3. In case, a student represents the college in inter-university or state or national level tournaments/athletics/events/NCC/NSS camps, the actual number of days (excluding Sundays, holidays and practice days) the student has participated, shall be added to his/her class attendance. It is subject to a maximum of 30 days in a year and further

subject to a maximum of 20 days in a semester in case 22 days ear marked for such events is not sufficient. To avail this provision, participation certificates shall be submitted, failing which the facility cannot be extended. Additional lab sessions shall be arranged for such candidates in order to complete Continuous Internal Assessments (CIA) as per norms. Special consideration may be given to candidates participating in national events. Prior permission of the Principal is required to avail this.

- 4.4** Any student of II – V semesters, who fails to satisfy rules 4.2 shall be required to repeat the semester, in the next academic year. However, a student of I semester in the event of detention or discontinuation should seek fresh admission.
- 4.5** All the students who have registered for Semester End Examinations and satisfy rules 4.2 are eligible for promotion irrespective of their performance i.e. pass or fail in the examination.

5.0 Readmission

- 5.1** A candidate, who is detained or discontinues a semester for valid reasons, on readmission into the same semester in the academic year, shall be required to pass in all the papers in the curriculum prescribed for such batch of students in which he/she joins. However, exemption will be given from passing all those papers of the subsequent semesters, (of the batch which he/she joins now) which he/she had passed in the earlier semester he/she was originally admitted into. Further, such a candidate shall be required to pass the new papers, if any, introduced in the new curriculum.

5.2. Admission on Transfer:

- a) Transfer of students is permitted from one institution to another institution for the same program for the same nomenclature, provided there is a vacancy in the respective program of study and University permit provided the student should have passed all the courses in the institution from where the transfer is requested.
- b) The marks obtained in the courses will be continued and grades will be assigned as per the college/University norms.
- c) The transfer students are eligible for classification.
- d) The transfer students are not eligible for Ranking, prize and medals.
- e) Candidates may be admitted into II – VI semesters on transfer based on the recommendation of the committee constituted by the Principal for the purpose and such admissions are subject to the approval of University. Such candidates shall be required to pass in all the courses of the programme prescribed for such batch of students; he/she joins to be eligible for the award of degree. However, exemption will be given in all those courses of the semester/s of the batch, which he/she joins now, which he/she had passed earlier.

5.3. Transfer of credits:

In case of soft skill and foundation courses, students are permitted to transfer their credits from any recognized organizations to regular stream and vice versa. Similarly

they are also permitted to transfer their course credits of all courses from other states/universities after verification of eligibility criteria.

6.0 Internal Assessment : Part I, Part II and Part III

6.1 Internal Assessment shall be conducted both in theory courses and lab courses. Out of a maximum of 50 marks in a practical course, 10 marks or the marks prescribed by the boards of studies and approved by academic council shall be allotted for continuous internal assessment (CIA). For purpose of computing marks for CIA each practical is evaluated for 10 marks in the respective lab session and the best 75% of the practicals shall be considered for computing marks scored out of 10 in CIA.

6.2 Out of a maximum of 100 / 50 marks in each theory course, 25/10 shall be allotted for internal assessment. The teacher handling that course in the manner prescribed here under shall make the assessment. Where the same course is handled by two or more teachers, the Head of the Department shall decide upon the teacher, who shall make the internal assessment or fix the proportion of the marks among the teachers for the internal assessment.

6.3 Out of these 25 marks, 15 are allotted for announced tests of 1 1/2hrs duration. Two announced tests either written or online, shall be conducted and the average of these two tests shall be deemed as the marks obtained by the student in the announced tests. In case a student is absent for the test/s without permission, his CIA marks shall be computed basing on the other components.

6.4 5 marks are allotted for assignment/seminar. For uniform distribution of load on the teacher and the student the matrix suggested may be followed.

6.5 The remaining 5 marks are allotted on the basis of the candidate's attendance in that course.

Attendance percentage	Marks to be awarded
Above 75% but below or equal to 80%	2
Above 80% but below or equal to 85%	3
Above 85% but below or equal to 90%	4
Above 90%	5

6.6 Every student is required to take both the test of Internal Assessment, unless he/she obtains prior permission from the principal to write the test/s at the end of the corresponding semester on medical and other valid grounds. For such candidates, test/s is/are conducted by the teacher concerned in consultation with the Controller of Examinations and Head of the Department with a different question paper.

6.7 The valued answer scripts of the first internal assessment tests should be made available to the students within 10 days from the completion of the tests. The scripts of the second internal assessment tests should be made available within 10 days from the conduct of the tests or at least 7 days before the last instructional day whichever is earlier. They should be given to the students for their personal verification in one of the class hours and collected back in the same class hour. In case of repeat internal tests, the marks shall be displayed and the student can see the valued answer script from the teacher concerned within 2 days after the conduct of the examination. Final computed CIA statements relating to all theory and lab courses shall be displayed in the department within 3 days from the last instructional day and sent to the COE within 7 days from the last instructional day after rectifying the discrepancies if any raised by the student.

- 6.8 In case of Repeat Internal Assessment marks will be displayed and students can verify the valued answer script from the teacher concerned within two days from the conduct of examination.
- 6.9 Failure in or absence from Semester End Examinations shall not cause forfeiture of marks scored by the candidate in the internal assessment. The marks scored in internal assessment shall be carried forward. However, candidates who fail in internal assessment of any course should take repeat internal assessment tests. For such candidates their attendance and assignment marks shall be carried forward.

7.0 Semester End Examinations

- 7.1 The Principal may not permit a student to take the Semester End Examination, if he/she has not paid all the fee due to the college and/or hostel or fines or penalties.
- 7.2 A candidate, who fails in Semester End Examinations of Part-I/II/III may take the examination in the course in which he/she failed either in the supplementary examination conducted at the end of / during the next semester or along with the candidates of the subsequent batch at the regular Semester End Examinations as the case may be.
- 7.3 A candidate who fails to pass in all the courses relating to Part - II of I to VI semesters, at the end of VI semester can write and pass as a reappearance candidate the courses in which he/she has failed under Part-II of I to V semesters and all the courses of VI Semester at the immediate succeeding supplementary examination to be eligible for the award of higher class.

7.4 Instant Examination

A candidate who has passed all the courses of all the semesters except 1 theory course of VI semester may take instant examination conducted soon after the declaration of results of VI semester. However, it will be reflected in the consolidated marks statement.

8.0 Betterment

- 8.1 A candidate, who passes in all courses of a semester (both internal and external examinations), is eligible to appear at the immediate succeeding examination conducted normally at the end of the next semester, for improving his/her performance in any two theory courses of that semester. In case, the marks scored in such examinations are less than the original marks scored, the original marks shall stand.

9.0 Change of Syllabus / Course

- 9.1 Where the syllabus in a course is revised, only three successive chances shall be allowed with pre-revised syllabus. Candidates, who do not pass in these three chances, shall have to take the new course with the revised syllabus in their subsequent attempts.
- 9.2 Where the syllabus in a course is revised, only three successive chances shall be allowed with pre-revised syllabus. Candidates, who do not pass in these three chances, shall have to take the new course with the revised syllabus in their subsequent attempts.

9.3 In case of Certificate / Diploma / Advance diploma / Diversified courses only one chance shall be given.

10.0 Passing and classification regulations

10.1 A candidate who has secured at least 40% marks in the Semester End Examination (External) and Internal Assessment separately shall be declared to have passed in that course. In case of visually challenged, deaf, deaf & dumb, the pass mark shall be reduced by 10%.

10.2 In order to be eligible for a Rank, Award, Gold medal, Distinction, Prizes and similar commendation, a candidate must have appeared and passed all the courses in the respective Semester End Examinations only.

10.2.1 CGPA shall be given separately for Part-I, Part-II and Part-III on the basis of marks secured which are converted into grade points.

10.2.2 A candidate to be eligible for the award of higher class/division shall pass all courses of Part-II earlier to or along with 6th semester end examination passing 6th semester courses in one attempt and Part-I earlier to or along with 4th semester examination passing the papers of Part-I courses of 4th semester in one attempt.

10.2.3 Date of passing Part-III will not affect the division either in Part-I or Part-II.

10.2.4 A candidate shall be considered to have passed in FIRST CLASS, in Part-I/Part-II if he/she secures CGPA 6.0.

10.2.5 A Candidate shall be considered to have passed in SECOND CLASS, in Part-I/Part-II if he/she secures CGPA 5.0.

10.2.6 All other candidates whose CGPA is less than 5 and more than 4 shall be declared as passed in THIRD CLASS.

10.3 Grading System:

On passing a course of a programme the student shall earn the credit assigned to that course.

Conversion of marks into Grade point (G)

$$\text{Grade point (G)} = \frac{\text{Marks scored}}{\text{Max.Marks}} \times 100$$

Lab/Foundation/Skill Enhancement courses are evaluated for 50 marks

$$\text{CGPA} = \frac{\sum_{i=1}^m C_i \times G_i}{\sum_{i=1}^m C_i}$$

Where C_i = Credit for the i^{th} course; G_i is the Grade Point scored for the i^{th} course; m is the number of courses.

CGPA is rounded to two decimal places

By standard deviation, letter grade O, A, B, C, D is given.

After completing the program transcript with CIA and SEE marks, number of attempts for completing each course, credits, CGPA and percentage of marks is issued for smooth mobility of the student is given.

For the students admitted from 2015-2016 and onwards following pattern is adopted.

- (1) The marks are converted into grade points of each course (Paper) as follows Grade Point $G_i = (MS / MM) * 10$ where MS is the Marks scored and MM is the maximum marks of the Paper concerned (or) $G_i = \% \text{ of marks} / 10$

Range of marks	90-100	80-89	70-79	60-69	50-59	40-49	< 40
Grade points	9-10	8-8.9	7-7.9	6-6.9	5-5.9	4-4.9	0

Calculation of Semester Grade Point average (SGPA) and Cumulative Grade Point Average (CGPA)

Sk the SGPA of the kth semester (1 to 6) is the ratio of the sum of the products of the number of credits and grade points (Credit points) to the total credits registered by a student

$$SGPA(Sk) = \frac{\sum_{i=1}^n (C_i * G_i)}{\sum_{i=1}^n C_i} \quad \text{where } C_i, \text{ and } G_i \text{ are credit and grade points of the course respectively.}$$

$$CGPA = \frac{\sum_{i=1}^m C_i * G_i}{\sum_{i=1}^m C_i}$$

Overall performance (Classification of final based on CGPA)

Range of CGPA	Classification of Final Result	Later Grade
$6.0 \leq CGPA \leq 10.0$	First	A
$5.5 \leq CGPA \leq 6.0$	High Second Class	B+
$5.0 \leq CGPA \leq 5.5$	Second Class	B
$4.0 \leq CGPA \leq 5.0$	Third Class	C
$CGPA \leq 4.0$	Fail	D

On completion of the program transcript is issued with CIA and SEE marks, number of attempts for completing each course, credits, OWAM, CGPA and percentage of marks is issued for smooth mobility of the student.

11.0 Revaluation

Internal Assessment:

- 11.1 The student shall have a right to appeal within 2 days of declaring / notifying the marks in case he/she is not satisfied with the marks awarded in theory courses. The student shall seek clarification in writing from the teacher concerned. If he/she is still not satisfied, he/she may, in writing request the principal to redress his/her grievance. The Principal shall appoint a Grievance Redressal Committee normally consisting of the Head of Department, one senior teacher from the same department other than the teacher concerned and the Principal. The committee shall go through the valued answer scripts and recommend for redressal if the grievance of the student is justified. The decision of the Grievance committee shall be final.

11.2 Semester End Examinations:

- i) The student shall have a right to appeal to the Principal for revaluation of his/her answer scripts of theory courses, if he/she is not satisfied with the marks

awarded. The Controller of Examinations, in consultation with the principal, shall arrange for the revaluation of the answer script.

However, there is no provision for revaluation of answer scripts of instant examinations.

- ii) Applications along with the revaluation fee receipt shall be submitted to the Principal within 6 working days from the date of announcement of marks / declaration of results.
- iii) 50% of the revaluation fee shall be refunded to the candidate if he/she is benefited on revaluation to the extent of 10% of maximum marks.
- iv) The External Examiner, other than the Original Examiner, shall revalue the answer script.

VII. GENERAL MATTERS

1. Grievance and Redressal Committee” (General) constituted by the Principal shall deal with all grievances pertaining to academic / administrative / disciplinary matters.
2. Guidance and counselling cell / teacher advisor shall guide the student in choosing electives, clusters, courses of other disciplines for additional credits under part-III.
3. The duration of examination for theory courses carrying 75 marks shall be 3 hours and for courses carrying 40 marks shall be two hours.

Malpractices

1. The Principal shall refer the cases of malpractices in internal assessment tests and Semester End Examinations, to a Malpractice Enquiry Committee, constituted by him/her for the purpose. Such committee shall follow the approved scales of punishment, which are given below. The principal shall take necessary action, against the erring students basing on the recommendations of the committee.
2. Any action on the part of candidate at an examination trying to get undue advantage in the performance at examinations or trying to help another, or derive the same through unfair means is punishable according to the provisions contained hereunder. The involvement of the staff, who are in charge of conducting examinations, valuing examination papers and preparing/keeping records and documents relating to the examinations in such acts (inclusive of providing incorrect or misleading information) that infringe upon the course of natural justice to one and all concerned at the examinations shall be viewed seriously and recommended for award of appropriate punishment after thorough enquiry.

	NATURE OF OFFENCE Semester End Examinations	SCALE OF PUNISHMENT
1	The candidate found in possession of any material relevant to the subject of examination (even in a coded form), Written, typed or printed or matter relevant to the subject on clothes worn or possessed on any part of the body or pad or hall ticket or vanity bag or purse or any other instrument normally permitted into examination hall.	Expulsion from the examination hall, cancellation of performance of candidate in all papers at the current session of examinations.

2	Matter written on a desk or wall established to be in the hand writing of the candidate in the examination hall (with sufficient evidence) Even if the matter is in somebody's hand writing, taking into account the nearness and circumstantial evidences that invigilating staff is empowered to book the case, however, substantiating the action taken.	As above
3	Possession of a calculator/Organizer/ Cell phone where its use is prohibited.	Expulsion from the examination hall and cancellation of performance of the candidate in the paper concerned.
4	Destruction or suppression of evidence in any way like swallowing, tearing or throwing out etc.,	Expulsion from the hall, cancellation of performance in all papers of the current examination and disqualification from appearing subsequent Semester End Examinations. Lighter punishment may be imposed when the attempt for destruction or suppression of evidence is not clearly established.
5	A candidate found copying or has copied from the forbidden material or is found assisting/ helping any one in copying or has been copying from another. (The copied portion in the answer book is to be marked and signed by the invigilator and chief superintendent)	Expulsion from the exam hall, cancellation of the performance in all papers of the current exams.
6	If the rendering of assistance is through transfer or exchange of answer book/ additional book, both candidates are to be punished whether copying has taken place or not.	Expulsion of both candidates from the hall, cancellation of their performance at the current exams, besides disqualification from appearing the subsequent Semester End Examinations.
7	Impersonation cases i. A candidate impersonating another or the one who gets impersonated. ii. Exchange of roll numbers on the answer scripts.	Expulsion from the hall and debarring for the rest of exams. Cancellation of performance at the current exams and disqualification from appearing any exams for 2 years and debarring from the college for 2 years.
8	Insertion of main or additional book detected during examination time/valuation.	Expulsion from the hall, debarring from the rest of current examinations. Cancellation of performance of the candidate in all papers at the current exams and disqualification from appearing subsequent Semester End Examinations.
9	Forbidden material found in the answer book during valuation whether used or	Cancellation of performance of all papers of the candidate at the current

	not.	examinations.
10	Consulting books or papers or persons outside the hall before handing over the paper (Eg. Going on the plea of easing etc.)	Expulsion from hall, debarring from the rest of current exams and cancellation of performance of all papers at the current examinations.
11	Candidate writing irrelevant matter or markings or writing names/initials Regd. No., on the additional books etc. Making request to award pass etc. detected during valuation.	Cancellation of the performance of the paper concerned.
12	A. Writing objectionable language in the answer script found during invigilation/valuation. B. Writing abusive language in the answer book found during invigilation /valuation.	Expulsion from the examination hall and cancellation of performance in all papers at the current exams. Expulsion from the examination hall, cancellation of performance of all papers at the current examination and disqualification from appearing the subsequent Semester End Examinations.
13	Influencing examiner/ Examination personnel directly or through agents to get undue benefit.	As in Case 12.B.
14	Taking away the answer book (even if it is returned later) or leaving the hall without handing over the answer script or tearing away the answer book or part of it.	Expulsion from the hall, cancellation of performance in all papers of current exams and disqualification from appearing subsequent Semester End Examinations.
15	Sending out or throwing out question paper or a paper on which some questions or answers are written with the intention of getting or giving help.	Expulsion from the hall, cancellation of performance in all papers of current exams and disqualifications from appearing subsequent Semester End Examinations.
16	Abuses, threats, disrespect to invigilating and supervising staff within the premises or outside.	Expulsion from the hall, debarring for the rest of exams and disqualification from appearing any exams for 1 or 2 years depending on the nature of misconduct.
17	Physical assault on examination personnel or supervising staff.	Cancellation of performance in all papers of current examinations, debarring from appearing any exams in future. Police complaint may be lodged.
18	Instigation to boycott examination.	Cancellation of performance of all papers at the current session.
19	Presentation of records of another candidate at the practical examination.	Cancellation of performance of all the papers at the current examinations (Theory and practical).
20	A candidate found guilty for more than one time at the current or earlier examinations.	Cancellation of performance of all papers at the current examinations, disqualification from appearing

		subsequent Semester End Examinations. He/she shall not be promoted to subsequent class.
21	Involvement of any staff member in the leakage of question paper or meddling with answer books, selling or giving examination stationery for use outside the hall or assisting the candidate in the examination hall, or instigating one student to help others.	Recommending suspension from service and disciplinary action depending on the seriousness of offence.
22	Obstruction of the examination personnel or squad from doing its duty by any employee at the exam center.	Recommending loss of increment with entry in the service register of the person causing obstruction.
23	Other malpractices, if any, not covered above.	The Malpractice Enquiry committee is to make specific recommendations taking into account, the circumstantial evidences and the gravity of offence.
24	INTERNAL ASSESSMENT TESTS A. Possessing forbidden material, copying, destruction of evidence. B. All other offences	Expulsion from the examination hall, debarring from taking the rest of the current tests, cancellation of performance of all the papers of the current internal assessment tests. Expulsion from the examination hall, debarring from the rest of tests during the semester, cancellation of performance in all the internal assessment tests of the current semester.

NOTE: In respect of internal assessment tests depending upon the nature and gravity of the offence the Malpractice Enquiry Committee can impose the punishment.

In all cases the candidate or the candidates involved shall be sent out of the hall forthwith and kept out from writing the paper on the day but before the candidate or candidates actually leaves or leave the premises, his/her or their explanation shall be taken in writing and forwarded to the Controller of examinations along with the report setting forth in detail all the material evidence. The address to which further communications are to be made is to be obtained from the candidate.

In case the candidate refuses to give a statement he/she is not to be forced to do so, only the fact of her refusal shall be reported by squad member/invigilator duly endorsed by Chief Superintendent.

In the case of a person who commits the offence under any of these rules but is not a candidate for any examination, the Chief Superintendent may hand over the case to the police.

Where a candidate/staff member is alleged to have employed/promoted unfair means/violated examination rules he/she shall be asked through a letter to explain

the misconduct or violation of examination rules. If such explanation is not received within the stipulated period, the authorities shall proceed with the case as per the accepted legal provisions.

Under any circumstances the candidate shall not be allowed to continue writing the paper. However, the chief superintendent may permit him/her for the rest of the papers on subsequent days at the current session of examinations only when the candidate is not involved in serious offences such as copying from the forbidden material, inserting papers with answers written by others or written by him outside, involving in impersonation case, exchanging answer papers in the hall, showing disrespect towards or assaulting the supervising personnel or acting in any manner that his/her presence is not conducive in maintaining discipline in the examination hall. The permission given by Chief superintendent to appear at subsequent examinations does not guarantee the candidate that his/her answer scripts will be valued or result announced which is, however, subject to the final decision of the Malpractice Enquiry Committee in the case already booked.

It is often complained that other candidates in the hall have thrown the incriminating material onto innocent candidates or to their nearby places on sensing the approach of supervising staff or squad. In such cases, the person booking the case has to declare if he/she has clearly seen while the alleged candidate is throwing it out to fall within the hall or outside or if she is suspecting on the basis of tally of handwriting although he/she could not identify who has actually thrown it out. In the case of typed/printed matter where it is difficult to establish the identity of the person responsible for its origin, and also material found in the verandah when the act of throwing out from the hall is not clearly seen, the benefit of doubt should be passed on to the candidate. However, when the forbidden material is found in the desk or in the folds of answer book or question paper, or on the body or clothes of the candidate, the case may be processed in the normal way, considering the concealing not amounting to an act of suppression of evidence.

Where it is possible to send the articles carrying the forbidden material e.g. Handkerchief, pad, hall ticket etc., they may be produced as exhibits before the committee. In case of any matter on the unwieldy objects or things that cannot be directly produced as pieces of evidence before the committee, the matter transcribed onto a paper signed by the candidate, attested by invigilators, squad and countersigned by the Chief Superintendent, shall be forwarded. Where it is difficult to transcribe the matter completely or partially onto a paper because of illegibility or use of a code language or because of large extent, the Chief Superintendent, shall certify to the same effect while forwarding the case.

The invigilator/squad member who detected the case shall give in writing a full description of the forbidden material (size, place where written etc) and countersigned by Chief Superintendent.

The signature of the candidate shall also be taken on the transcription paper or papers describing the material when transcription could not be done. The Chief Superintendent/squad member/Invigilator should include in his/her remarks why the transcription could not be done in such an event.

If the committee comes to the conclusion basing on circumstantial evidences that a person has resorted to malpractice despite some procedural lapses in reporting by the concerned supervising staff, the case is to be decided according to the rules prescribe.

VIII. RULES OF CONDUCT AND DISCIPLINE

Classroom and Campus

1. Students should attend the College with Identity Card and neatly dressed in the prescribed uniform with the expected etiquette.
2. Students are expected to conduct themselves decently and in a disciplined manner so as to win the regard of their fellow students and affection of their teachers.
3. Students are required to help in keeping the class rooms and the premises tidy.
4. Students should not sit on the parapet walls or on the steps or on the staircases. They are forbidden from loitering on the verandah or on the campus at any time during the session of the college.
5. No student shall leave the class room without the permission of the teacher or until the class is over.
6. Calling students out of their class rooms while the lecture is in progress is prohibited.
7. In case of cancellation of a class, students shall go to the reading room, but are not to be found anywhere else in the campus.
8. Students guilty of organizing, taking part or encouraging demonstrations, strikes etc., will be dealt with severely.
9. Students of the college, going on strike or in any way guilty of serious indiscipline, shall ipso facto immediately forfeit their scholarship, fee concessions etc.
10. Students are not expected to participate in political or communal agitations.
11. Students are forbidden from smoking inside the college premises.
12. Students should keep their vehicles only at the place allotted for the purpose. Vehicle riding on the campus is strictly prohibited and all the students are to switch off their vehicles at the entrance of the gate and while going out, start them only after crossing the entrance. The same rule will apply to the bicycle riders also.
13. Any student or group of students found to be acting in such a way, that disturbs the campus discipline and found to be violating the rules of conduct and discipline, will be dealt with severely, including expulsion from college.
14. The Management/Principal shall reserve the right to add, delete, amend or alter the conduct rules from time to time and all the students are bound by the rules in force at the time of admission every academic year.
15. Students are forbidden from using cell phones inside the college.

Library and Reading-room

1. Perfect silence should be observed in the library and the reading room.
2. While entering the library all personal effects such as umbrellas, printed books, hand bags etc., shall be deposited at the place meant for them.
3. Talking, sleeping, spitting, smoking or any such behaviour calculated to disturb other readers or infringe the rules and discipline of the library, are strictly prohibited.
4. Borrower's tickets shall be returned to the Librarian when a borrower ceases to be a member of the Library.
5. All books must be returned on or before the date notified thereof.

6. A student will not be allowed to take the S.E. unless he/she obtains 'No Dues' Certificate from the Librarian.
7. Any student, marking or cutting any portions of the magazines, news papers or books will be liable to be fined and may be debarred from the reading room.
8. Carrying cell phones to the library is strictly prohibited.

Open Learning E-Resources

E-PGPATHSALA<https://epgp.inflibnet.ac.in/>
e-GYANKOSH<https://www.egyankosh.ac.in/>
NPTEL<https://nptel.ac.in/>
SWAYAM PRABHA TV CHANNEL<https://www.swayamprabha.gov.in/>
VIRTUAL LABS<https://vlab.co.in/>
NMEICT<https://www.sakshat.ac.in/>
<https://ugcmoocs.inflibnet.ac.in/>
<https://swayam.gov.in/>
MOOCs<https://onlinecourses.nptel.ac.in/>
<https://moocs.amonline.ac.in/>
<https://dst.gov.in/>
<https://www.dbtindia.nic.in/>
<https://icsr.org/>
PROJECTS AND TRAINING PROGRAMMES<https://iusstf.org/>
<https://www.csir.res.in/>
<https://mhrd.gov.in/>
<https://ugc.ac.in/>
Institutional Repositories of CSIR labs<https://www.csircentral.net/>
National Scholarships Portal for Central Sector, Minority, Disability<https://scholarships.gov.in/>

ELECTRONIC THESES AND DISSERTATIONS

<https://shodhganga.inflibnet.ac.in/>
<https://www.mgtheses.org/>
INFLIBNET SHODHGANGA<https://etd.ncsi.iisc.emet.in/>
(FULL TEXT OF THESES)<https://theses.saurashtrauniversity.edu/>
<https://dyuthi.cusat.ac.in/xmlui/>
<https://dspace.nehu.ac.in/>
<https://www.ndltd.org/>
NATIONAL DIGITAL LIBRARY<https://library.uoregon.edu/>
OF THESES AND DISSERTATIONS<https://arxiv.org/corr/home>
NDLTD)<https://ethos.bl.uk/Home.do>
<https://portal.dnb.de/>

DIGITAL LIBRARIES

NATIONAL DIGITAL LIBRARY OF INDIA<https://ndl.iitkgp.ac.in/>
NATIONAL ACADEMIC DEPOSITORY UGC<https://www.nad.gov.in/>
BRITISH LIBRARY<https://www.bl.uk/>
UNESCO LIBRARY<https://www.unesco.org/library/>
VIRTUAL LIBRARY<https://www.vlib.org/>
WORLD DIGITAL LIBRARY<https://www.wdl.org/en/>

E-JOURNALS

DIRECTORY OF OPEN ACCESS JOURNALS <https://doaj.org/>

UGC APPROVED JOURNALS <https://ugc.ac.in/journalist/>

CSIR JOURNALS <https://nopr.niscair.res.in/>

INDIAN ACADEMY OF SCIENCES <https://www.ias.ac.in/>
<https://insaindia.res.in/>
<https://nasi.org.in/>
<https://www.oalib.com/>
<https://de.physnet.net/PhysNet/journals.html>
<https://www.cambridge.org/core/redirect-support>
<https://abc-chemistry.org/>

INDIAN NATIONAL SCIENCE ACADEMY JOURNALS

OR

<https://www.abc.chemistry.bsu.by/current/fulltext.htm>
<https://www.sciepub.com/portal/Home>
<https://www.ssrn.com/en/>
<https://www.spiedigitallibrary.org/journals?SSO=1>
<https://www.springeropen.com/>

E-BOOKS

<https://www.doabooks.org/>

COMPUTER SCIENCE

OR

<https://www.e-booksdirectory.com/listing.php?category=9>

HISTORY <https://www.e-booksdirectory.com/listing.php?category=110>

TOURISM AND TRAVEL <https://www.e-booksdirectory.com/listing.php?category=174>

HUMANITIES <https://www.e-booksdirectory.com/listing.php?category=282>

MATHEMATICS <https://www.e-booksdirectory.com/listing.php?category=3>

PURE SCIENCE <https://www.e-booksdirectory.com/listing.php?category=1>

Oxford English Dictionary <https://www.oed.com/>

Online Exams www.testsworld.com

Online Universities www.academicearth.org

www.collegeboard.com

Abroad Research institutions www.petersonsguide.com

www.usnews.com

www.bbc.co.uk/worldservice/learningenglish/

Improve your English www.englishclub.com

www.easvenglish.com

Improve your keyboard skills www.testedok.com

Career Guidance www.careervarsity.com

Improving Reading Speed www.readinga-z.com

Library Resources

➤ OPAC (Online Public Access Catalogue)

An online public access catalog is an online database of materials held by a library. Users search in library catalog principally to locate books and other material available at a library. In simple language it is an electronic version of the card catalog.

Pbsiddhartha.ac.in → Library → Digital Library

To verify the user circulation history

Login: Roll.No/Id followed by the password: abc

➤ **INFLIBNET N-LIST**

As an authorised user from colleges registered under NLIST programme, you will have access for the e-resources (6,000+ e-journals and 31,35,000+ e-books

Pbsiddhartha.ac.in → Library → E-Resources

➤ **MAGZTER**

Magzter is a cross-platform, self-service, global digital magazine newsstand with over 8,000 magazines from 3,400+ publishers.

Pbsiddhartha.ac.in → Library → E-Resources

Username : library.siddhartha@gmail.com

Password : pbslib

➤ **NDL (National Digital Library)**

The National Digital library of India is a project under Ministry of Human Resource Development, India. The objective is to integrate several national and international digital libraries in one single web-portal. The NDLI provides free of cost access to many books in English and the Indian languages.

Pbsiddhartha.ac.in → Library → E-Resources

Examination Hall

1. Students should carry their Identity Card along with the Admission Card into the Examination hall.
2. Students are expected to be in their respective seats at the stroke of the First bell.
3. Students are expected to maintain pin-drop silence in the examination hall.
4. Students are strictly prohibited from resorting to any sort of malpractice in the examination hall.
5. Candidates are forbidden from possessing cell phones.
6. Additional answer books should be taken only after completely writing all the pages of the answer books already issued. Blank spaces should not be left between the answer of the same question or different questions.

Internal Assessment Tests

Students will not be allowed to take the test after the expiry of Fifteen minutes from the commencement of the test. Further, they are not permitted to leave the examination hall within Seventy Five minutes from the commencement of the test.

Semester End Examinations

1. Students will not be allowed to take the examination after the expiry of half-an-hour from the commencement of the examination. Further, they are not permitted to

leave the examination hall within one and half hours from the commencement of the examination. After one and half hours, a student may leave the examination hall, on surrendering the question paper along with the answer script. Students are allowed to attend calls of nature, only during the penultimate half-an-hour.

2. Students are not permitted to bring cell phones, organizers or any other such electronic gadgets to the examination hall. However, they can use simple calculators.
3. Students are not permitted to exchange calculators, rulers, pencils, log tables or any such articles in the examination hall.
4. Changing the course code by overwriting amounts to tampering of data and liable for punishment.

IX. STUDENT CODE OF THE COLLEGE

When used in the Code

- The term "College" means P.B. Siddhartha College of Arts and Science and all of its undergraduate or graduate departments and programmes.
- The term "student" includes all persons taking programmes at the College either full-time or part-time, pursuing undergraduate or graduate studies. Persons who withdraw or are not officially enrolled for a particular term, but who have a continuing relationship (e.g. students who are on a leave of absence, students who were detained in a given semester due to lack of attendance etc.) with the College, are considered students.
- The term "faculty member" means any person hired by the College to conduct classroom or teaching activities or who is otherwise considered by the College to be a member of its faculty.
- The term "College official" and "College administrator" includes any person employed by the College performing assigned administrative or professional responsibilities.
- The term "member of the College Community" includes any person who is a student, faculty member, College official or any other person employed by the College. A person's status in a particular situation shall be determined by the appropriate college administrator.
- The term "College premises" means buildings or grounds owned, leased, operated, controlled, or supervised by the College (including adjacent streets and sidewalks).
- The term "organization" means a number of persons who have complied with College requirements.
- The term "Conduct Council" means those persons authorized by the Office of Student Conduct, to determine whether a student has violated the Code or not, and to recommend sanctions that may be imposed on the said student when a violation of the Code has been committed.
- The term "Conduct Officer" means a College official authorized, on a case-by-case basis, by the Office of Student Conduct, to impose sanctions upon any student(s) found to have violated the Student Code. The Office of student conduct may authorize a Conduct Officer to serve simultaneously as a Conduct Officer or one of the members of a Conduct Council.
- The term "Honor Board" refers to the Associated Students of College that addresses student conduct. Honor Board members are selected from the student body.
- The term "policy" means the written regulations of the College as found in, but not limited to, the Student Handbook, the Catalog, and other published College policies.

- The term "disciplinary action" or "conduct action" refers to the process of investigation and determination of a sanction as the result of a violation of College policies.
- The term "College-sponsored activity" means any activity on- or off-College premises that is initiated, supervised, and/or sanctioned by the College.
- The terms "will" or "shall" are used in the imperative sense.
- The term "written notice" covers both paper copy and electronic mail. Official notifications in this Code may be made exclusively by e-mail to the e-mail address provided to students by the College.
- The term "alleged" means that reports or accusations of violations of college policy against an individual with a presumption that the said individual is not responsible for the violation; until investigation, statements, or other facts demonstrate that an actual violation occurred.
- The term "complainant" means a student or employee against whom a violation allegedly has occurred. If there isn't such an individual, the College may serve as the complainant.
- The term "respondent" means any student accused of violating this Code.
- The term "reckless" means conduct that, a person should reasonably be expected to know, would create a substantial risk of harm to persons or property or that would otherwise be likely to result in interference with normal College business or College sponsored activities.
- The term "business day" means a Monday through Saturday, except for College designated holidays.

Code of Student Conduct

The Office of Student Conduct is the department designated by the college to be responsible for the administration of the Code. Reflecting the College's commitment to learning, students charged with violating the Code are encouraged to grow, in their respect for others, to understand how their behavior affects the community, and to alter their behavior as necessary. As members of the college community, it is expected that students act as responsible members and citizens within both the college and local community. In the event a situation arises in which the Code of Student Conduct is broken, the Office of Student Conduct administers the student conduct process. This includes all violations of college policies whether taking place on or off campus, involving both individual students and student organizations.

The goal of the Office of Student Conduct is to create and maintain a community in which students take responsibility for understanding and enriching their environment and respecting the rights and needs of others as a whole.

Academic Ethics

Shared commitment to ethical principles is essential to the educational purposes and fairness of the academic enterprise. The College assumes that students and faculty will embrace a high ethical standard for an academic work. Fundamental to academic ethics is a spirit of honor. A spirit of honor thrives when students challenge each other to attain the highest levels of scholarship, civility, and responsibility. In all work, students shall behave conscientiously, taking and giving credit where credit is due, avoiding even an appearance of impropriety, and when in doubt, consulting the instructor or other responsible college

officials so as to ascertain whether a particular conduct, collaboration, and/or acknowledgment of sources is appropriate. Students also shall report suspected misconduct and participate in an academic disciplinary hearing if required. Academic misconduct occurs when a student misrepresents others' work as her/his own or otherwise behaves so as to unfairly advantage her/himself or another student academically. Examples of misconduct include cheating and plagiarism and failure to report suspected academic misconduct. If misconduct occurs to any extent in connection with any academic work, it will be subject to disciplinary action.

Cheating Defined

Cheating occurs when a student attempts to complete or take credit for work by any dishonest means or assists another in doing so. Some examples of cheating include, but are not limited to, lying to obtain an academic advantage; copying from another's exam or assignment or collaborating on an exam or assignment, unless specifically allowed by the instructor; submitting the same work in more than one course without instructor permission; falsifying data collected in research or laboratory courses; taking or receiving copies of an exam without the permission of the instructor; and using notes or other information devices inappropriate to the test conditions.

Academic Misconduct

Academic misconduct is subject to disciplinary action. Charges of academic misconduct against students are investigated and adjudicated according to the following procedures. To protect all participants in such investigations, confidentiality is observed. Cases involving other members of the College community will be handled by the appropriate authority and process.

Student Participation

- Honor Board Members participate in Conduct Councils where they contribute their skills and insights into the resolution of disciplinary cases. However, the Office of Student Conduct is solely responsible for the outcome of any disciplinary conference, hearing, or Conduct Council conducted under this Code.
- No student who is charged with a violation of this Code may serve as a Council member while the charges against him or her are pending. Honor Board members found responsible for a violation that results in probation, suspension or expulsion will be disqualified from further participation on the Council. The Office of Student Conduct may establish additional grounds and procedures for removal of student participants.

Convictions

Students who are convicted of charges of misconduct are required to appear before the Dean of Students Office. The College may bring disciplinary action against the student for the same incident if the alleged conduct is prohibited by the institution and/or if it is judged to be adverse to the recognized mission of the institution. College conduct procedures are distinct and independent of any and all criminal procedures by the civil authorities. When necessary, temporary action may be taken in the form of summarily suspending, summarily restricting, or officially requesting no contact between the victim and assailant,

as well as possible relocation or removal from the residence halls. Any of these measures may result in a student's restricted participation in College events outside attendance of classes and appointments related to the resolution of disciplinary matters.

Violations of Law and College Policy

- Students may be held accountable both to civil authorities and to the College for acts that constitute violations of law and of this Code. Disciplinary action by the College will normally be concurrent with civil or criminal proceedings despite the dismissal or reduction of the charges by civil authorities. The College may, at its discretion, postpone disciplinary proceedings pending the outcome of a civil or criminal action.
- When a student is charged by federal, state, or local authorities with a violation of law, the College will not request or agree to special consideration for that individual because of his or her status as a student. If the alleged offense is also being processed under the Code, the College may advise off-campus authorities of the existence of the Code and of how such matters are typically handled within the College community. The College will cooperate with law enforcement and other agencies in the enforcement of criminal law on campus and in upholding the conditions imposed by criminal courts for the rehabilitation of student violators, provided that the conditions may be reasonably implemented and present no campus conflicts.

Conduct-Rules and Regulations

College expects that its students will strive for high standards of honor and good citizenship and that they will conduct themselves, both on- and off-campus, in a manner that reflects credit on themselves and the College. The College further expects that students will convey these expectations to their guests. The following, while not exhaustive, represents behavior subject to conduct action:

1. Conduct which threatens or endangers the health or safety of any person including physical abuse, verbal abuse, threats, intimidation, harassment, and/or coercion.
2. Possession of a weapon. A "weapon" includes explosives, metal knuckles, and knives with blades more than three (3) inches long, firearms including guns, air/pellet guns, paint guns, gun replicas (including facsimile water pistols) or any other instrument used or designed to be used to intimidate, threaten, and/or injure any person.
3. Reckless, disorderly, or lewd conduct.
4. Recklessly interfering with normal College or College-sponsored activities, including but not limited to studying, teaching, research, administration, or emergency services, such as fire and police.
5. Unauthorized entry or use of College facilities. This includes unauthorized possession, duplication, or use of keys or access cards to any College premises.
6. Unauthorized use of an ID card. Students are not authorized to give permission to other persons to use the ID card on their behalf. The only person permitted to use the ID card is the individual to whom the card is issued.
7. Unauthorized or inappropriate use of College computers, e-mail, or network; or other violations as specified by the most current Appropriate Use of Technology Policy published by Occidental Information Technology Services.
8. Use of electronic or other devices to record any person while on College premises without his/her prior knowledge, or without his/her effective consent.
9. Failure to comply with any sanction(s), administrative and/or educational, imposed in accordance with the Code.

10. Furnishing false information to the College or a College Official or withholding information that may impede an investigation. This includes, but is not limited to any false report, warning or threat of fire, explosion or other emergency.
11. Violation of the College Alcohol Policy.
12. Violation of the College Drug Policy.
13. Forgery, unauthorized alteration, or unauthorized use of any College document or instrument of identification.
14. Substantially interfering with the freedom of expression of others.
15. Attempted or actual theft of College property or the property of others.
16. Damage to College property or the property of others, including littering. Departments may have additional regulations and/or requirements dealing with conduct and/or use of College funds or property.
17. Failure to comply with the reasonable directions of College officials, including Campus Safety officers and residence hall staff, acting in performance of their duties. This also includes failure to identify oneself to these persons when requested.
18. Violations of other College regulations, rules, or policies.
19. Conduct that could result in the violation of any federal, state or local law.
20. Students are to maintain adequate overview of their guests and to exercise good judgment when inviting guests into the community. Guests include individuals invited or signed in for by the student or the passive acceptance of an individual's known presence. Guests also include individuals who are not personally invited, but who respond to a general invitation.
21. Hosting non-official events or other activities that create a nuisance or endanger the safety of the community.
22. Retaliation: Acts or attempts to retaliate or seek retribution against any complainant, respondent, or individual or group of individuals or group of individuals otherwise involved in the complaint, investigation and/or resolution of an allegation of a policy violation. Retaliation can be committed by any individual or group of individuals, not just a respondent or complainant. Retaliation can take many forms, including continued abuse, violence or other forms of harm to others.

Standards of Classroom Behaviour

Primary responsibility for managing the classroom environment rests with the faculty. Students who engage in any inappropriate, prohibited or unlawful acts that result in disruption of a class may be directed by the faculty member to leave the class for the remainder of the class period, and shall be referred to the Office of Student Conduct. Longer suspensions from a class or dismissal on disciplinary grounds must be preceded by a conduct conference or conduct hearing.

Sanctions

1. **Warning:** Notice, in writing, that continuation or repetition of prohibited conduct may be cause for additional disciplinary action.
2. **Censure:** A written reprimand for violating the Code of Student Conduct or other College policy. This conduct status specifies a period of time during which the student's or organization's good standing with the College may be in jeopardy. The student is officially warned that continuation or repetition of prohibited conduct may be cause for additional conduct action including probation, suspension, or expulsion from the College.

3. **Disciplinary Probation:** Expulsion from participation in privileged activities for a specified period of time. Additional restrictions or conditions may also be imposed. Violations of the terms of disciplinary probation or any other College policy violations may result in further disciplinary action.
4. **Restitution:** Repayment to the College or to an affected party for damages resulting from a violation of this Code. To enforce this sanction, the College reserves the right to withhold transcripts and degrees or to deny a student participation in graduation ceremonies and privileged events.
5. **Removal from Campus Housing:** Students may be removed from College housing and/or barred from applying for campus housing due to disciplinary violations of this Code.
6. **Suspension:** Expulsion from College premises, attending classes, and other privileges or activities for a specified period of time, as set forth in the suspension notice. Notice of this action will be recorded in the student's conduct file. Conditions for readmission may be specified in the suspension notice. The Refunds and Withdrawals policy applies to students on suspension.
7. **Expulsion:** Permanent termination of student status and exclusion from College premises, privileges, and activities. This action will be permanently recorded on the student's academic transcript. The Refunds and Withdrawals policy applies to students who are expelled.
8. **Revocation of Admission and/or Degree:** Admission to or a degree awarded by the College may be revoked for fraud, misrepresentation in obtaining the degree or violation of College policies, the Code or for other serious violations committed by a student prior to enrollment or graduation.
9. **Withholding Degree:** The College may withhold awarding a degree otherwise earned until the completion of the process set forth in this Code, including the completion of all sanctions imposed, if any.
10. More than one of the sanctions listed above may be imposed for any single violation.
11. Significant mitigating factors shall be considered when sanctions are imposed, including the present demeanor and past conduct record of the student as well as the nature of the offense and the severity of any damage, injury or harm resulting from it.
12. In determining appropriate sanctions, the Office of Student Conduct may consult with appropriate official on-campus.

Case Referrals

- Any person may refer a student, group or organization suspected of violating this Code to the Office of Student Conduct. A charge shall be prepared in writing and directed to the Office of Student Conduct. Any charge should be submitted as soon as possible after the alleged violation occurs.
- An individual(s) who refers a case typically serves as the complainant and presents relevant information in a hearing or conference. The College itself, represented by a member of the administration or faculty, may also act as complainant. The complainant may request the assistance of a member of the College community.

Transcript Actions

- The In charge of Students Office and/or the Conduct Officer may direct the Principal to place a hold on a student's College records while conduct proceedings

are pending, as part of a sanction involving restitution for damages to a complainant or College property, or as part of an outstanding educational assignment.

- Permanent notation will be made on the transcript if a student is expelled from the institution.

Attendance

- Although attendance of 75% is sufficient for being admitted to the Semester End Examinations, the college insists on regular attendance at all classes. Therefore no one should be absent from classes without valid reasons. If a student is absent even for one period, he/she will lose half-a-day's attendance
- A student must apply for leave only in the prescribed form. Leave may be granted only at the discretion of the principal mostly on medical grounds.
- When a student takes a leave for a day or two, he/she should submit his/her leave letter either before he/she take the leave or on the day of return from leave.
- If leave is requested for reasons of illness for more than two days, he/she should inform the principal the reasons for the absence on the day of attending the college. A medical certificate must be attached to the application which shall be submitted as early as possible, but not later than the day of return from the leave period.
- Leave letters submitted after the time limit will not be accepted.
- If a student is absent continuously for more than 12 working days without leave, his/her name will be removed from the rolls.
- Permission for representing the college in extra- curricular activities like sports, games, cultural events, literary events, NCC/NSS activities, academic events should be obtained in advance from the principal with a letter of request.
- Every student is expected to check his/her attendance in the chart displayed on the notice board. In case of any discrepancy he/she should approach the designated authority for correction.
- Once the list of students short of attendance is bulletined, no request of any sort can be entertained.

Memorandum of Marks

- Semester-wise marks memoranda will be issued to all registered candidates as when they are ready. Students who are on leave on the day of issue of memoranda of marks have to collect them immediately after their return. The authorities concerned are not obliged to give memoranda of marks after 90 days from the date of issue. Cumulative marks statement is issued to successful candidate on the payment of prescribed fee. Students are expected to preserve all these memoranda of marks for future. It may be noted that no duplicate marks memoranda will be issued as a routine. In case of loss or damage, duplicate memoranda of marks will be issued after completing the required legal formalities and paying the prescribed fee.

Mandatory Academic and non-academic credits

Value education is integrated into the academic programmes of first and second year degree students. A pass in these papers is obligatory for every student to get his/her degree. All the degree students of the college should complete one career-oriented certificate/diploma/add-on course and the open online certificate course.

X. MEMORIAL MEDALS, PRIZES AND SCHOLARSHIPS

S.No.	Title of the Prize / Medal	Instituted by	Criterion/criteria for Selection	Value / Endowment Amount (Rs.)
1	Parvatheni Brahmaya memorial gold medal (1999-2000)	Siddhartha Academy of General & Technical Education, sponsors of PBSCAS	A Gold Medal is awarded to the student, who secured the highest marks in B.Com. (Aided) programme during the year completing each course in single attempt.	Gold medal
2	Sri Kakarla Venkateswara Rao memorial gold medal	Late Sri Kakarla Venkateswara Rao	A Gold Medal is awarded to the student who secured the highest marks in B.Sc. with Mathematics, Physics & Computer Science Programme completing each course in single attempt.	Gold medal
3	Sri Madala Kasi Visweswara Rao memorial gold medal	Sri Sureddy Venkateswara Rao, Treasurer, SAG&TE.	A Gold Medal is awarded to the student who has secured the highest marks in Mathematics, of V & VI Semesters of B.A. & B.Sc. programmes during the year passing each course in single attempt.	Gold medal
4	Sri Ghanta Sarath memorial gold medal	Sri G. V. Krishna Rao & Smt. G. Nirmala, Kanuru parents of Late Ghanta Sarath	A Gold Medal is awarded to the student, who secured highest marks in BA-EMS, passing each course of B.A. examinations in single attempt.	Gold medal
5	Potti Satyanarayana Memorial Gold Medal	Family members of Late Potti Satyanarayana	A Gold Medal is awarded to the student who secured highest marks in MBA programme passing each course in single attempt.	Gold medal
6	Sri Vegunta Mohan Prasad Memorial Gold Medal	Family members of Late Sri Vegunta Mohan Prasad	A Gold Medal is awarded to the student who secured highest marks in MA (English) programme passing each course	Gold medal
7	Putcha Sivarama Krishna Sastry Memorial Gold Medal	Family members of Late Putcha Sivarama Krishna Sastry		Gold medal

8	Aryabhata Gold Medal			A Gold Medal is awarded to the student who secured highest marks in M.Sc. Mathematics programme passing each course in single attempt.	Gold medal
9	Sri Sureddy Ramabrahmam cash prize	Sri Sureddy Venkateswara Rao, Treasurer, SAG&TE		A Cash Prize is awarded to the student, who secured the highest marks in B.Sc. CAMS programme completing each course in single attempt.	Rs.5,000/-
10	Sri B. Srinivasa Rao memorial cash prize	Late Sri B. Srinivasa Rao, former Principal of the College		A cash prize is awarded to the student, who secured the highest marks in Economics of B.A EMS programme completing each paper of Economics in single attempt.	
11	Department of Chemistry cash prize	Sri M. Venkata Narayana, Ex-Lecturer in Chemistry		A cash prize is awarded to the student who secured highest marks in Chemistry of BSc., BZC and B.Sc., MPC programmes passing each paper in single attempt.	Rs. 1,116/-
12	Sri Vemuri Venkata Krishnaiah memorial cash prize	Sri V. Babu Rao, former Principal and Director, of the College		A cash prize is awarded to the student, who secured highest marks in Zoology of B.Sc., BZC programme, passing each paper in single attempt.	Rs. 2,500/-
13	Meka Ramakrishna Prasad memorial cash prize	Dr.M. Ramesh, Principal, of the College		A cash prize is awarded to the student, who secured highest marks in Economics of B.A., EMS programme completing each course in single attempt.	Rs.2,000/-
14	Sri Dronavalli Madhusudana Rao memorial cash prize	Sri D. Rajagopala Rao, former Principal of the college		A cash prize is awarded to the student, who secured highest marks in Botany of B.Sc., BZC programme, passing each course in single attempt	Rs. 2,000/-
15	Sri Marothu Suranna memorial cash prize	Dr.MVN Padma Rao, former Principal of the college.		A cash prize is awarded to the student, who secured highest marks in Physics of B.Sc., MPCs and B.Sc., MPC programmes, passing each course in single attempt.	Rs.2,000/-
16	Sri Koutha Kutumba Rao memorial cash prize	Sri KVR Deekshitulu, retd., HoD, Commerce		A cash prize is awarded to the student, who secured highest marks in B.Com., TPP programme, passing each course in single attempt.	Rs. 2,000/-
17	Sri Jaladi Hanumantha Rao memorial cash prize.	Smt. J. Prasuna w/o. Late Sri J. Hanumantha Rao, former lecturer in chemistry.		A cash prize is awarded to the student, who secured highest marks in B.Sc., MPC programme, passing each course in single attempt.	Rs. 2,500/-

18	Sri Kolluri Nageswara Rao memorial cash prize	Sri. K. Venugopala Rao, Retd., office superintendent	A cash prize is awarded to the student, who secured highest marks in Telugu subject in all UG programmes, passing each course in single attempt.	Rs. 3,000/-
19	Sri Gottimukkala Rama Rao memorial cash prize	Sri Gottimukkala Srikanth, vice-president, Prime Health Care, California, USA, and alumnus of the college.	A cash prize is awarded to the student, who secured the highest marks in computer science subject of B.Sc MPCs, Bsc, MECs and B.Sc., CAMS, B.Sc, MScs programmes, completing each course in single attempt.	Rs. 3,000/-
20	Sri Chintia Satyanarayana memorial cash prize	Sri Gottimukkala Srikanth, vice-president, Prime Health Care, California, USA, and alumnus of the College	A cash prize is awarded to the student, who secured the highest marks in computer application subjects of BCA., programme, completing each course in single attempt.	Rs. 3,000/-
21	Sri Chirumamilla Seshadri Naidu memorial cash prize	Sri b. Amarendra, Alumnus of the College	A cash prize is awarded to the student, who secured the highest marks in English subject of all UG programmes, completing each course in single attempt.	Rs. 2,116/-
22	Smt Chalasani Vasumathi Cash Prize.	Sri Ch.Ravi Babu, Alumnus of the College	A Cash Prize is awarded to the student, who secured the highest marks in Hindi Subject of all UG programmes, completing each course in single attempt.	Rs. 2,116/-
23	Sri Kosaraju Satyanarayana Cash Prize	Sri K.Vijaya Babu, Alumnus of the College	A Cash Prize is awarded to the student, who secured the highest marks in Electronics Subject of B.Sc., MECs and B.Sc., CAME programmes, completing each course in single attempt.	Rs. 2,116/-
24	Sri Kode-Samba Siva Rao memorial cash prize	Sri K. R. R. Mohana Rao, former lecturer in commerce	A cash prize is awarded to the student, who secured the highest marks in B.Com.(Honors) A&E, completing each course in single attempt.	Rs. 3,785/-
25	Management Scholarships	Siddhartha Academy of general & technical education sponsors of PBSCAS	Cash prizes are awarded to the students by the management on the basis of highest marks secured by them in the respective UG programmes, passing each course in single attempt	Rs. 2,116/- each student
26	Cash Awards	M/s Modesto sisters international fund, U.S.A., through sri Chalasani Dutt, governing body member of	5 cash prizes are awarded to the students who secured highest marks during their period of study and passed each course in single attempt.	

		SAGTE	
27	Sri S.V.S. Sastry memorial cash prize	Sri s. Rama Krishna Prasad, elder son of late sri S.V.S. Sastry, former principal of the College.	A cash prize is awarded to the student, who secured the highest marks in the first year of M.Sc. Mathematics, passing each course in single attempt Rs.3000/-
28	Sri R.M. Dasaradha Ramayya memorial cash prize	His son R. Harsha Vardhan Ambekar	A cash prize is awarded to the student who secured the highest marks in the first year of M.A., English, passing each course in single attempt. Rs.10,000/-
29	A.P. Government scholarships	A.P. government	Scholarships are awarded to the students who belong to the economically backward classes and whose parent's or guardian's income does not exceed Rs.12,000/- per annum.
30	A.P. government state merit scholarships	A.P. Government	Scholarships are awarded to the students who secured the highest marks at the qualifying examinations irrespective of parent's income.
31	A.P. Government scholarships	A.P. Government	Scholarships are awarded to the students relating to the children of deceased government servants who died in service.
32	A.P. Government Scholarships to Children of Political Sufferers	A.P. Government	Scholarships are awarded to the students relating to the category of children of political sufferers and whose parent's income including political sufferer's pensions does not exceed Rs.500/- per month.
33	Government of India National Merit Scholarships:	Government of India	(a) National Merit Scholarships are awarded to students who passed with 55% of marks at the Intermediate Examination. (b) Parent's income should not exceed Rs.500/- per month, excluding D.A.
34	Government of India National Loan Scholarships	Government of India	(a) National loan scholarships are awarded to the students who Passed with 50% of marks in aggregate at the first attempt in the previous qualifying examination. (b) Parent's income should not exceed Rs.25,000/- per

			annum (excluding H.R.A.) standard deduction of 30% subject to a maximum of Rs.10,000/- is allowed.	
35	Government of India Post-Metric Scholarships for EPC/EBC/SC/BCST/PH/Muslim Minority students	Government of India	Post metric scholarships are awarded to students who belong to SC and ST and whose parent's or guardian's income does not exceed Rs.1,00,000/- p.a.	
36	Government of India Scholarships for Physically Challenged students	Government of India	Scholarships are awarded to the students relating to the said category	
37	Government of India Scholarships for children of Ex-servicemen or Freedom Fighters	Government of India	Scholarships are awarded to students who belong to the said category.	
38	National Scholarships for the children of the Primary and Secondary School teachers	Government of India	(a) Pass in I Class at the relevant Public examination with 60% marks. (b) Parent's income should not exceed Rs.25,000/- p.a. (excluding HRA) standard deduction of 30% subject to a maximum of Rs.10,000/- is allowed.	
39	Award of Scholarships for the Orphans / Destitute and Widowed students	Government of India	Scholarships are awarded to the students who belong to the said category	
40	Hindi Scholarships for Non-Hindi Speaking States	Government of India	(a) Pass with Hindi as II language. (b) Pass with 60% of marks in aggregate in the first attempt in the previous public examinations. Further, International Development Fund for	
41	Higher Education, Detroit (USA) of Non-Resident Indians also grants scholarships to poor and meritorious students.			

XI. FEE PAYMENT

Fee, as prescribed at the time of admission, shall be payable by every student on or before the date and time stipulated. The rates of fee are liable to be modified from time to time. Any amount once paid to the college at the time of admission is nonrefundable for any reason under any circumstances.

The guidelines of the Government of India and A.P. will apply for any student, who cancels his/her admission after the admission process is. In the event of cancellation of admission, original certificates will be returned only on payment of the said amounts as per the guidelines.

Any student, who has not paid the fee on time or cleared any dues on account of fines or breakages or any other amounts due to the college for any reason within the date and time prescribed, shall forfeit his/her admission or readmission, if given, will be treated as fresh admission.

XII. PROHIBITION OF RAGGING

Ragging within or outside any Educational institution is strictly prohibited.

Penalty for Ragging

Whoever, with the intention of causing ragging or with the knowledge that he is likely by such act to cause ragging, commits or abets ragging and thereby -

- (i) Teases or embarrasses or humiliates a student shall be punished with imprisonment for a term which may extend to six months or with fine which may extend to one thousand rupees or with both; or
- (ii) Assaults or uses criminal force to or criminally intimidates a student shall be punished with imprisonment for a term which may extend to one year or with fine which may extend to two thousand rupees or with both; or
- (iii) Wrongfully restrains or wrongfully confines or causes hurt to a student shall be punished with imprisonment for a term which may extend to two years or with fine which may extend to five thousand rupees or with both; or
- (iv) Causes grievous hurt to or kidnaps or abducts or rapes or commits unnatural offence with a student shall be punished with imprisonment for a term which may extend to five years and with fine which may extend to ten thousand rupees; or
- (v) Causes death or abets suicide shall be punished with imprisonment for life or with imprisonment for a term which may extend to ten years and with fine which may extend to fifty thousand rupees.

Dismissal of Students

- (1) A student convicted of an offence under section 4 and punished with imprisonment for a term shall be dismissed from the educational institution.
- (2) A student convicted of an offence under section 4 and punished with imprisonment for a term of more than six months shall not be admitted in any other educational institution.

Suspension of Student

- (1) Without prejudice to the foregoing provisions, whenever any student complaints of ragging to the head or manager of an educational institution, such head or manager shall inquire into or cause an inquiry to be made into the same forthwith and if the complaint is prima facie found true, shall suspend the student or students complained against for such period as may be deemed necessary.
- (2) The decision of the head or manager of the educational institution under Subsection (1) shall be final.

Abetment

- (1) If the head or the manager of an educational institution fails or neglects to take action in the manner specified in subsection (1) of section 6, such person shall be deemed to have abetted the offence and shall be punished with the punishment provided for the offence.
- (2) If a student commits suicide due to or in consequence of ragging, the person who commits such ragging shall be deemed to have abetted such suicide.
Prohibition of Ragging in Educational Institutions Act 26 of 1997.

Salient Features

- Ragging within or outside any Educational institution is prohibited.
- Ragging means doing an act which causes or is likely to cause insult or annoyance or fear or apprehension or threat or intimidation or outrage of modesty or injury to a student.
- Punishment for different types of Ragging:

Note:

1. A student convicted of any of the above offences, will be expelled from the college.
2. A student imprisoned for more than six months for any of the above offence will not be admitted in any other college.
3. A student against whom there is prima facie evidence of ragging in any form will be suspended from the college immediately.

	Nature of Ragging	Punishment
1	Teasing, Embarrassing and humiliating	Imprisonment up to 6 months or fine up to Rs.1,000/- or both
2	Assaulting or using criminal force or criminal intimidation	Imprisonment up to 1 year or fine up to Rs.2,000/- or both
3	Wrongfully restraining or confining or causing hurt	Imprisonment up to 2 years or fine up to Rs.5,000/- or both
4	Causing grievous hurt, kidnapping or abducting or rape or committing unnatural offence	Imprisonment up to 5 years or fine up to Rs.10,000/-
5	Causing death or abetting suicide	Imprisonment up to 10 years or fine up to Rs.50,000/-

XIII. COMMITTEES

Statutory Committees

1. Governing Body

- | | | |
|-----|---|----------------------|
| 1. | Sri N. Venkateswarlu
President, SAGTE | Chairman |
| 2. | Sri P. LakshmanaRao, B.Com. F.C.A.
Secretary, SAGTE | Member |
| 3. | Sri S. VenkateswaraRao
Treasurer, SAGTE & Convener, PBSCAS | Member |
| 4. | Sri Rajayya M.
Vice-president | Member |
| 5. | Dr. (Ms.) ManjuChhugani
Principal, JamiaHamdard
New Delhi – 110 062 | UGC Nominee |
| 6. | The Regional Joint Director of
Collegiate Education, Rajahmundry | Government Nominee |
| 7. | Prof. Y.K. Sundara Krishna,
Professor, Department of Computer Science,
Krishna University, Machilipatnam. | University Nominee |
| 8. | Dr.M. Ramesh, M.A., M.Phil., Ph.D.
Principal, PBSCAS | Member |
| 9. | Prof.L.K. Mohan Rao
Academic Advisor, SAGTE | Special Invitee |
| 10. | Sri V. BabuRao
Director, PBSCAS | Special Invitee |
| 11. | Prof. Rajesh C. Jampala
Dean (Academics & Administration) | Special Invitee |
| 12. | Sri P.S. Chakravarthi, Lecturer in Mathematics | Nominee from Faculty |
| 13. | Dr.B. Jaya Prakash,
Dy.HOD& Associate Professor in Business Admn. | Nominee from Faculty |

2. Academic Council

- | | | |
|---|--|----------------------------|
| 1 | Dr.M. Ramesh,
Principal I/C,P.B.SCAS | Chairman, Academic Council |
| 2 | Prof.D. SuryachandraRao,
Dean (I/c) Faculty of Commerce & Management,
Krishna University, Machilipatnam. | University Representative |
| 3 | Prof.M.V. BasaveswaraRao,
Department of Chemistry
Dr.MRAR PG Center, Nuzvid. | University Representative |
| 4 | Prof.Y.K. Sundara Krishna,
Principal (I/C),
KRU College of Engineering, Krishna University,
Machilipatnam | University Representative |
| 5 | Prof.K. SrinivasaRao,
Department of Statistics, Andhra University,
Visakhapatnam. | Outside Expert |

6	Dr.R.V.S.S.N. Ravi Kumar, Department of Physics, AcharyaNagarjuna University,Guntur District.	Outside Expert
7	Prof.N. Narayana, Former Registrar &Professor of Economics, S.K. University,Anantapuramu-515003.	Outside Expert
8	Sri N. Venkateswarlu, President, SAGTE, Vijayawada-10.	Special Invitee
9	Sri P. LakshmanaRao, Secretary, SAGTE, Vijayawada-10.	Special Invitee
10	Sri S. VenkateswaraRao, Treasurer, SAGTE, Vijayawada-10 Convenor, PBSCAS	Special Invitee
11	Dr.L.K. Mohan Rao, Academic Advisor, SAG&TE	Special Invitee
12	Sri V. BabuRao, Director	Special Invitee
13	Prof. Rajesh C Jampala, Dean (Academics& Administration)	Special Invitee
14	Sri P. BabuRao, Vice-Principal	Member Secretary
15	Dr.K. Bhargavi, Academic Officer& HOD, Physics	Member
16	Sri A. VithalRao, Controller of Examinations	Member
17	Sri R. Sambhi Reddy, Addl. Controller of Examinations	Member
18	Dr.V. Lakshmi Prasannam, HOD, Mathematics	Member
19	Dr.M. Manoranjani, Vice-Principal& HOD, Chemistry	Member
20	Smt.V. Sailaja, Dy. HOD, Chemistry	Member
21	Sri Ch. Venkateswarlu, HOD, Zoology	Member
22	Dr.G .Srilatha, HOD, English	Member
23	Smt.R. Deepa, Dy. HOD, English	Member
24	Dr.Y. VijayanandaRaju, HOD, Telugu	Member
25	Dr.N. SrinivasaRao, HOD, Physical Education	Member
26	Dr. M. Madhu, Lecturer in Chemistry	Member
27	Sri G. Chakravarthi, HOD, Statistics	Member
28	Sri K.V. Ramesh Chandra, Dy.HOD, Business Admn	Member
29	Sri K. NarayanaRao, Dy.HOD, Commerce	Member
30	Sri K.S.V. SambasivaRao, HOD, Electronics	Member
31	Dr. Ch. Srinivasa Reddy, HOD, Botany	Member
32	Dr. T.S. Ravi Kiran, HOD, Computer Science	Member
33	Sri K. Sridhar, Dy.HOD, Computer Science	Member
34	Ms. M. Bhavya, Lecturer in Hindi	Member
35	Smt.M. Tasneem, Dy.HOD, Physics	Member
36	Dr.G. Prasanna Kumar, Dy.HODin Business Analytics	Member

3. Finance Committee

1.	Dr.M. Ramesh, Principal I/C	Chairman
2.	Sri S.VenkateswaraRao Convenor, P.B. Siddhartha College of Arts& Science	Management Nominee
3.	Sri Ch. Venkateswarlu, HOD, Zoology	Faculty Nominee
4.	Dr.V. Lakshmi Prasannam HOD, Mathematics	Faculty Nominee

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| 5. Sri V. BabuRao, Director | Special Invitee |
| 6. Prof.Rajesh C Jampala, Dean | Special Invitee |
| 7. Sri A. VithalRao,
Controller of Examinations | Special Invitee |

4. Anti-Ragging Committee

- | | |
|---|----------------|
| 1. Dr.R. SrinivasaRao | Vice-President |
| 2. Dr.T. Srinivasa Reddy | Member |
| 3. Smt. T. Malleswari | Member |
| 4. Smt.N. Siva Naga Lakshmi | Member |
| 5. Smt.V. Jhansi Lakshmi | Member |
| 6. Mr.O. Immanuel, 181338, III B.Sc. MPCs | Member |
| 7. Mr.B. TirumalaRao, 194720, IIB.Com (Hons)TPP | Member |

5 SC / ST Committee

- | | |
|--|----------------|
| 1. Dr.M. Madhu | Vice-President |
| 2. Sri N. Rajasekhar | Member |
| 3. Mr. D. Sandeep Kumar, III B.Com 180338 | Member |
| 4. Mr. Y. Koresb Babu, II B.Com (CA)190929 | Member |
| 5. Mr.D. Omkar, III BA EMS, 180101 | Member |
| 6. Ms.M. Haritha, II MBA, 19115 | Member |

6 Minority Committee

- | | |
|---|----------------|
| 1. Mrs.M. Tasneem | Vice-President |
| 2. Dr.Md.S. Rahaman | Member |
| 3. Ms. ShaikShafiya, II B.Sc. MSDS, 197225 | Member |
| 4. Mr. ShaikMoulali, II M.Sc.Physics, 19516 | Member |

7 OBC Committee

- | | |
|---------------------------------------|----------------|
| 1. Sri K. ManmadhaRao | Vice-President |
| 2. Smt. S. Siva Naga Lakshmi | Member |
| 3. Smt.O. Padmaja | Member |
| 4. Mr. K. Venkatesh, II B.Com, 190201 | Member |
| 5. Ms. A. Divya Sri, II MCA 19201 | Member |

8 Internal Complaints Committee

- | | |
|--|-------------------|
| 1. Smt.Ch.V. RohiniKusuma | Presiding Officer |
| 2. Smt. M. Tasneem | Member |
| 3. Smt.K. Anuradha, Lecturer,
Smt.VelagapudiDurgamba Siddhartha Law College | Member |
| 4. Kum.K. Priya | Member |
| 5. Smt. A. Kavitha | Member |

9 Prevention of Sexual Harassment Committee

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|-------------------------------|----------------|
| 1. Prof. V. Lakshmi Prasannam | Vice-President |
| 2. Dr. M. Manoranjani | Member |

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|----|-------------------------------|--------|
| 3. | Dr. J. Suneetha Rani | Member |
| 4. | Smt. T. Gayathri | Member |
| 5. | Ms. A. Jahnvi, 190419, II BBA | Member |
| 6. | Ms. M. Sunitha, 19133, II MBA | Member |

10 IQAC Committee

- | | | |
|----|--|--|
| 1 | Dr.M. Ramesh,
Principal I/C | Chairperson |
| 2 | Prof. M. Vijaya Lakshmi
Department of Botany & Microbiology,
AcharyaNagarjuna University,
Nagarjuna Nagar, Guntur Dist. | Educationalist |
| 3 | Prof.R. Siva Rama Prasad
Professor in Commerce & Business Administration
AcharyaNagarjuna University,
Nagarjuna Nagar, Guntur dist. | Academician |
| 4 | Dr.M. Raja Sreekanth
SQL Labs Pvt. Ltd.,Cherukupallivari street
Governorpet, Vijayawada-2 | Alumnus |
| 5 | Sri Y.V. Krishna Mohan,
Surya Engineering Works,
Plot No.D-485, Industrial Estate,Vijayawada-7 | Local Body Member |
| 6 | Sri S. VenkateswaraRao,
Convener of the college | Management Member |
| 7 | Sri V. BabuRao, Director | Special Invitee |
| 8 | Prof. Rajesh C Jampala,
Dean (Academics & Administration) | Senior Administrative
Officer (SAO) |
| 9 | Dr.M. Manoranjani, HOD, Chemistry &
Vice-Principal | SAO |
| 10 | Sri P. BabuRao, Dy.HOD, Mathematics &
Vice-Principal | SAO |
| 11 | Dr.S.B. Rajendra Prasad
Associate Professor in Business Admn. | Coordinator |
| 12 | Dr.T.N.V.S.S. SatyaDev
Assistant Professor in Chemistry | Co-Coordinator |
| 13 | Dr.J.L. Ram Prasad
Assistant Professor in Chemistry | Co-Coordinator |
| 14 | Sri A. VithalRao, Controller of Examinations | SAO |
| 15 | Dr.K. Bhargavi, HOD, Physics & Academic Officer | SAO |
| 16 | Dr. M. Madhu, NCC | SAO |
| 17 | Dr.N. SrinivasaRao, HOD, Physical Education | SAO |
| 18 | Sri K. Sridhar, Dy.HOD, Computer Science | SAO |
| 19 | Sri P. Subhakar, NSS Programme Officer | SAO |
| 20 | Sri Ch. Venkateswarlu, HOD, Zoology | Member |
| 21 | Dr. Y. VijayanandaRaju, HOD, Telugu | Member |
| 22 | Prof.V.L. Prasannam, HOD, Mathematics | Member |
| 23 | Dr.G. Srilatha, HOD, English | Member |
| 24 | Smt.M. Tasneem, Dy.HOD, Physics | Member |
| 25 | Dr. T. Ravi Kiran, HOD, Computer Science | Member |
| 26 | Sri G. Chakravarthi, HOD, Statistics | Member |

27	Sri K.S.V. SambasivaRao, HOD, Electronics	Member
28	Dr. Ch. Srinivasa Reddy, HOD, Botany	Member
29	Prof. T.V. Prasad, Director, QA, GIET, Rajahmundry	Alumnus
30	Ms. J. Swathi, 19129, II MBA	Student member PG
31	Mr. G. Sai Krishna, 184806, III BBA BA	Student member UG

Non-Statutory Committees

1. Convener Committee of the College

1.	Sri S. VenkateswaraRao	Convener
2.	Sri Janardhana Murthy Potluri	Member
3.	Sri Ranga Prasad Veeramachaneni	Member
4.	Sri Vinaya Kumar N	Member
5.	Sri Lakshminarayana Yerneni	Member
6.	Sri Vinay Kumar Mummaneni	Member

2. Core Committee

1.	Dr.M. Ramesh, Principal
2.	Sri V. BabuRao, Director
3.	Prof.Rajesh C Jampala, Dean (Academics & Administration)
4.	Dr.M. Manoranjani, Vice Principal (Academics & Administration)
5.	Sri P. BabuRao, Vice-Principal (Student Affairs)
6.	Dr.K. Bhargavi, Academic Officer
7.	Sri Ch. Venkaeswarlu, Finance Officer

3. Planning & Evaluation committee

1	Dr.M. Ramesh Principal, PBSCAS	Chairman
2	Dr. A. Sreeram Department of Business Management Hyderabad Business School, Gitam University Rudraram, PatancheruvuMandal, Hyderabad	Expert member
3	Dr.K. SivajiBabu Principal PVP Siddhartha Institute of Technology Kanuru, Vijayawada-7	Expert Member
4	Prof.KurraRajasekharaRao, Director, Usha Rama College of Engineering & Technology, Telaprolu	Expert Member
5	Sri V BabuRao, Director	Special Invitee
6.	Dr.S.B. Rajendra Prasad IQAC Coordinator	Member Secretary
7	Dr. Rajesh C Jampala Dean (Academics & Administration)	Member
8	Dr. M. Manoranjani, HOD, Chemistry & Vice-Principal (Administration)	Member

9	Sri P. BabuRao, Dy.HOD, Mathematics Vice-Principal (Student Support Services)	Member
10	Sri A. VithalRao, Controller of Examinations	Member
11	Dr.K. Bhargavi, HOD, Physics & Academic Officer	Member
12	Sri Ch. Venkateswarlu, HOD, Zoology & Finance Officer	Member
13	Sri K. Sridhar Dy.HOD, Computer Science & Placement Officer	Member
14	Sri G. Chakravarthi HOD, Statistics & Nodal Officer	Member

4. Committee for People with Special Needs

1.	Smt.T. Anuradha	Vice-President
2.	Smt.S. Kanaka Durga	Member
3.	Smt.Ch. RohiniKusuma	Member
4.	Sri Ch. SyamBabu	Member
5.	Sri VVK Dharmendra	Member
6.	Sri T. Siva Krishna	Member
7.	Mr. A. Madhava Krishna, 181202, III MPC	Member

5. Disciplinary Committee

1.	Dr.N. SrinivasaRao	Vice-President
2.	Dr. M. Madhu	Member
3.	Sri I.V. VenkateswaraRao	Member
4.	Smt. M. VenkataRamana	Member
5.	Sri K. Sudhir	Member
6.	Smt.Ch. RohiniKusuma	Member
7.	Sri A. Venkatesh	Member
8.	Ms.M. ManasaKeerthi, 19118, II MBA	Member
9.	Ms.B. Harika, 197115, II B.Sc. CAME	Member
10.	Mr.B. Durga Prasad, II B.Sc. MSCS, 194632	Member

6. Poor Students Aid Fund Committee

1.	Dr.J. Suneetha Rani	Vice-President
2.	Smt. K. Anupama	Member
3.	Smt.Y.J.N. Lakshmi	Member
4.	Smt. B. Anitha	Member
5.	Ms. S. Sowjanya, 19620, II M.Sc. (Chemistry)	Member
6.	Mr. P. Daniel Rajui, 194238, II B.Sc. MECS	Member
7.	Mr.N.V. Sumanth, 184824, III BBA BA	Member

7. Magazine Committee

1.	Dr. G. Srilatha	Vice-President
2.	Dr.Y. PurnachandraRao	Member
3.	Sri K. Perachary	Member

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| 4. Smt. Ch. AnantaSai Lakshmi | Member |
| 5. Smt. V. BhanuNareesha | Member |
| 6. Dr.Ch. Rajeswari | Member |
| 7. Sri R. Jitendra Kumar | Member |
| 8. Ms.T. Priyanka, 19808, II M.A. (English) | Member |
| 9. Mr.D. Vinay, 180236, IIIB.Com.A | Member |
| 10. Mr.M. Mahesh, II B.ScMPC, 191118 | Member |

8. Calendar Committee

- | | |
|-----------------------------|----------------|
| 1. Dr. Ch. Srinivasa Reddy | Vice-President |
| 2. Sri. I.V.VenkateswaraRao | Member |
| 3. Sri K. NarayanaRao | Member |

9.Canteen Committee

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|--|----------------|
| 1. Dr.P.T.S.R.K. PrasadaRao | Vice-President |
| 2. Sri. N. Raja Sekhar | Member |
| 3. Smt.M. Bhadraraja | Member |
| 4. Smt E. Suvarnanjali | Member |
| 5. Mr.Y. Amani Siva, 180419, III BBA | Member |
| 6. Mr.M. Naga Sai, 191121, II B.Sc.MPC | Member |

10. Attendance Committee

- | | |
|--|----------------|
| 1. Dr. T. S. Krishna | Vice-President |
| 2. Dr. M. David Raju | Member |
| 3. Dr.R. SrinivasaRao | Member |
| 4. Sri P. Subhakar | Member |
| 5. Sri S. Rajesh | Member |
| 6. Smt. B. Kalpana | Member |
| 7. Smt.YJN Lakshmi | Member |
| 8. Sri A.Balaji | Member |
| 9. Smt. B. Anitha | Member |
| 10. Sri. A. Venkatesh | Member |
| 11. Ms. P. LalithaKumari, 19908, II M.Com. | Member |
| 12. Mr.Y. Gokul Krishna, 180804, III B.Com.(Hons)A&F | Member |
| 13. Mr.P. Sai, 190318, II B.Com. | Member |

11. Literary Association Committee

- | | |
|---|----------------|
| 1. Dr.Y. VijayanandaRaju | Vice-President |
| 2. Dr.K. SanthaKumari | Member |
| 3. Dr.Y. PurnachandraRao | Member |
| 4. Dr. Ch. Rajeswari | Member |
| 5. Smt. V. BhanuNareesha | Member |
| 6. Dr. D.C.U. Siva Kumar | Member |
| 7. Sri R. Jitendra Kumar | Member |
| 8. Mr.D. SaiRaghuram, 184327, III B.Sc.(CAMS) | Member |
| 9. Mr.K. Ravi Sai,190264, II B.Com. | Member |

12. Mentor-Mentee committee

1. Dr.T. Srinivasa Reddy	Vice-President
2. Sri I.V. VenkateswaraRao	Member
3. Smt.G. LalithaMadhavi	Member
4. Smt.T. Anuradha	Member
5. Smt.B. Annie Sumalatha	Member
6. Sri Ch. Prasanna Kumar	Member
7. Smt.N. Siva Naga Lakshmi	Member
8. Sri K. Pradeep	Member
9. Smt.K. Anupama	Member
10. Sri K. Veerendranadh	Member
11. Ms.P. Kalma Begum, 19432, II M.Sc.(Mathematics)	Member
12. Mr.G. Sai Krishna, 184806, III BBA (BA)	Member
13. Mr.V. Suresh, 190919, II B.Com.CA	Member

13. Grievance-RedrassalCommittee

1. Sri. K. NarayanaRao	Vice-President
2. Dr. M. Madhu	Member
3. Smt.S.P.V.V.N.D. Suneetha	Member
4. Smt. S. Siva Naga Lakshmi	Member
5. Smt.O. Padmaja	Member
6. Ms.A. Vidyadhari, 19334, II M.Sc.(CS)	Member
7. Mr.Md. Mohsin, 180977, III B.Com. CA	Member
8. Ms.D. Mounika, 190418, II BBA	Member

14. Career Guidance and Counseling Committee

1. Dr. K. Bhargavi	Vice-President
2. Sri K.V. Ramesh Chandra	Member
3. Sri R. Gopi	Member
4. Dr.ANVVDurgaAnupama	Member
5. Sri Ch. SyamBabu	Member
6. Sri P. Guru Prasad	Member
7. Ms.B. Sravani, 19505, II M.Sc. (Physics)	Member
8. Ms.B. Alekhya, 184350, III B.Sc. CAMS	Member
9. Mr.M. Vamsi, 190949, II B.Com.CA	Member

15. Placement Committee

1. Sri K. Sridhar	Vice-President
2. Dr.Md.S. Rahaman	Member
3. Smt. B. Kalpana	Member
4. Sri S. Rajesh	Member
5. Sri D. Vijay Kumar	Member
6. Sri M. Srikanth	Member
7. Sri K. Veerendranadh	Member
8. Ms.O. Padmaja	Member
9. Ms.V. Bhargavi, 19208, II MCA	Member

10. Mr.P.V. SaiShanmukh, 181515, III B.Sc. BZC Member
11. Ms.G. Raghu Valli, 194823, II BBA BA Member

16. Library Committee

1. Smt. R. Deepa Vice-President
2. Sri K. ManmadhaRao Member
3. Smt.K. Priya Member
4. Smt. V. Jhansi Lakshmi Member
5. Sri T. Siva Krishna Member
6. Smt.R. Vijaya Member
7. Ms.S.V. Divya, 184275, III B.Sc. MECS Member
8. Mr. A. Dinesh, 194725, II B.Com.(Hons)TPP Member

17. Time-table Committee

1. Sri E. Murali Krishna Vice-President
2. Sri K.V. Ramesh Chandra Member
3. Sri K. NarayanaRao Member
4. Sri K. Sudhir Member
5. Sri. I.V. VenkateswaraRao Member

18. In-house / Internal Examinations

1. Sri P. BabuRao Vice-President
2. Dr. K. Bhargavi Member
3. Sri K. Vijay Member
4. Smt S. Kanaka Durga Member
5. Sri B. VenkteswaraRao Member
6. Dr. D.C.U. Siva Kumar Member

19. Internal Audit Committee

1. Dr.Md.S. Rahaman Vice-President
2. Sri Ch. Prasanna Kumar Member
3. Sri V.V.K. Dharmendra Member
4. Sri. B. VenkatwaraRao Member
5. Sri B. Phani Krishna Member
6. Sri J. SambasivaRao Member
7. Sri K. Naga MalleswaraRao Member

20. Purchases Advisory Committee

1. Smt. G. Hephzibah Vice-President
2. Sri Ch. Venkateswarlu Member
3. Dr. T.S. Ravi Kiran Member

21. Women Empowerment Committee

1. Smt. A. Kavitha	Vice-President
2. Smt.M. Bhadraraja	Member
3. Smt.M. VenkataRamana	Member
4. Smt. E. Suvarnanjali	Member
5. Ms.K. Srilakshmi	Member
6. Ms.V. Raja Kumari	Member
7. Ms.A. Geetika, 184604, III B.Sc. MSCS	Member
8. Mr.Y. Rajesh, 190829, II B.Com.(Hons)A&F	Member

22. Academic Audit Committee

1. Smt. V. Sailaja	Vice-President
2. Smt. R. Deepa	Member
3. Dr. S. B. Rajendra Prasad	Member
4. Dr. TNVSS SatyaDev	Member
5. Dr.J.L. Rama Prasad	Member

23. Student Welfare Committee

1. Dr. S. SrinivasaRao	Vice-President
2. Smt.M. Tasneem	Member
3. Dr.P.T.S.R.K. PrasadaRao	Member
4. Sri A. Balaji	Member
5. Mr.G. Ramu, 194323, II B.Sc. CAMS	Member

24. Medical Inspection Committee

1. Sri Ch. Venkateswarlu	Vice-President
2. Dr.K. SanthaKumari	Member
3. Sri M. Srikanth	Member
4. Sri K. SiluvaRaju	Member
5. Sri Ch. Prasanna Kumar	Member
6. Mr.D. Sai Krishna, 191543, II B.Sc. BZC	Member

25. Faculty Forum

1. Dr. K. SanthaKumari	Vice-President
2. Smt.G. Hephzibah	Member
3. Sri D. Vijay Kumar	Member
4. Dr.J. Suneetha Rani	Member

26. ICT & Website Committee

1. Dr. T.S. Ravi Kiran	Vice-President
2. Sri V.V. Ramana	Member
3. Sri K. Sridhar	Member
4. Sri. D. Srinivasa Reddy	Member

- | | |
|------------------------------|--------|
| 5. Sri EVVS Siva Kumar | Member |
| 6. Sri G. Samrat Krishna | Member |
| 7. Sri. K. BhramayyaChowdary | Member |
| 8. Sri K. Nagaraju | Member |
| 9. Smt. Y. Triveni | Member |

27. Feedback Committee

- | | |
|--|----------------|
| 1. Dr. J.L. Rama Prasad | Vice-President |
| 2. Sri G. Chakravarthi | Member |
| 3. Sri P.S. Chakravarthy | Member |
| 4. Smt.V. Visalakshamma | Member |
| 5. Smt. M. Siva Parvathi | Member |
| 6. Dr. D.C.U. Siva Kumar | Member |
| 7. Sri E.V.V.S. Siva Kumar | Member |
| 8. Smt.R. Vijaya | Member |
| 9. Ms.B. Jahnavi, 184817, III BBA (BA) | Member |
| 10. Ms. N. Vyshnavi, 191572, II B.Sc.BZC | Member |

28. Research Promotion Committee

- | | |
|---|-------------------|
| 1. Prof. Rajesh C Jampala | Ex Officio Member |
| 2. Dr. M. Manoranjani | Vice-President |
| 3. Prof.V.L.PRASANNAM | Member |
| 4. Prof.Y. VijayanandaRaju | Member |
| 5. Dr. Ch. Srinivasa Reddy | Member |
| 6. Dr. T. Srinivasa Reddy | Member |
| 7. Dr.G. Srilatha | Member |
| 8. Dr.T. Srinivasa Krishna | Member |
| 9. Ms.S. Murthy Keerthana, 187172, III B.Sc. CAME | Member |
| 10. Ms.S. Naveena, 190701, II BCA | Member |

29. Extra-Curricular Activities Committee (Including part IV)

- | | |
|--|----------------|
| 1. Sri P. Subhakar | Vice-President |
| 2. Dr.N. SrinivasaRao | Member |
| 3. Smt. M. Siva Ranjani | Member |
| 4. Sri. A. Venkatesh | Member |
| 5. Sri K. Vijay | Member |
| 6. Ms.K. HemaHarshithaUjjaini, 184988, III B.Sc.MSCS | Member |
| 7. Mr.V. Venkata Reddy,190120, II B.A.EMS | Member |

30. Dramatic & Cultural Committee

- | | |
|--|----------------|
| 1. Dr.B. Jaya Prakash | Vice-President |
| 2. Sri D. Nikhil Rajesh | Member |
| 3. Smt.M. Siva Ranjani | Member |
| 4. Smt.S. Kanaka Durga | Member |
| 5. Smt.G. LalithaMadhavi | Member |
| 6. Ms.S. SaiBhavya, 194619, IIB.Sc.MSCS | Member |
| 7. Mr.Shaik Ashraf, 194228, II B.Sc.MECS | Member |

31. Liaison Committee (UGC, KRU, CCE)

- | | |
|---------------------------|----------------|
| 1. Smt. B. Anne Sumalatha | Vice-President |
| 2. Dr. TNVSS SatyaDev | Member |
| 3. Sri B. VenugopalaRao | Member |

32. Press & Public Relations Committee

- | | |
|--|----------------|
| 1. Sri S.Vijaya Krishna | Vice-President |
| 2. Sri R. Gopi | Member |
| 3. Mr.G. Ganesh Kumar, 184606, III B.Sc.MSCS | Member |
| 4. Mr.J. Srinu, 191319, II B.Sc. MPCS | Member |

33. Sports Committee

- | | |
|---|----------------|
| 1. Dr. J. Durga Prasad | Vice-President |
| 2. Dr.P.T.S.R.K. PrasadaRao | Member |
| 3. Dr.Y. VijayanandaRaju | Member |
| 4. Sri K. SiluvaRaju | Member |
| 5. Mr.K. Sudheer, III B.Sc. MPC, 181114 | Member |
| 6. Mr.M. V. HariKriahna, 197221, II B.Sc.MSDS | Member |

34. Students Clubs Coordination Committee

- | | |
|---------------------------------------|----------------|
| 1. Sri. I.V. VekateswaraRao | Vice-President |
| 2. Sri. S. Vijaya Krishna | Member |
| 3. Smt. Ch. AnantaSai Lakshmi | Member |
| 4. Smt. Ch. V. RohiniKusuma | Member |
| 5. Sri K. Pradeep | Member |
| 6. Ms.V. Ramya Sri,19207, II MCA | Member |
| 7. Mr. A. Pavan Kumar, 190738, II BCA | Member |

35. Special Fee Advisory Committee

- | | |
|---|----------------|
| 1. Prof. Rajesh C Jampala | Vice-President |
| 2. Dr. N. SrinivasaRao | Member |
| 3. Dr. K. Bhargavi | Member |
| 4. Sri Ch. Venkateswarlu | Member |
| 5. Dr. M. Manoranjani | Member |
| 6. Dr.T.S. Ravi Kiran | Member |
| 7. Sri. K. Sridhar | Member |
| 8. Sri G. Chakravarthi | Member |
| 9. Sri K.S.V. SambasivaRao | Member |
| 10. Smt. K. Vanisree | Member |
| 11. Mr.P. Bhaskar, 180951, III B.Com.CA | Member |
| 12. Ms. T. Sravanthi, 194621, II B.Sc. MSCS | Member |

36. IPR Committee

- | | |
|----------------------------|----------------|
| 1. Dr.T.N.V.S.SSatyaDev | Vice-President |
| 2. Dr. Ch. SuryaprakasaRao | Member |
| 3. Dr.T.S. Krishna | Member |

37. Green Initiatives Committee

- | | |
|---|----------------|
| 1. Dr. M. David Raju | Vice-President |
| 2. Sri D. Nikhil Rajesh | Member |
| 3. Smt V. Visalakshamma | Member |
| 4. Dr. T.S. Krishna | Member |
| 5. Smt. Ch. Sirisha | Member |
| 6. Mr. K. Srinu, 19624, II M.Sc Chemistry | Member |
| 7. Mr. M. RohitSai, 191530, II B.Sc BZC | Member |

38. Quality Circles Committee

- | | |
|----------------------------|----------------|
| 1. Smt.K. Vanisree | Vice-President |
| 2. Dr.J. Durga Prasad | Member |
| 3. Dr.S.B. Rajendra Prasad | Member |
| 4. Dr.G.Srilatha | Member |
| 5. SmtT.Anuradha | Member |
| 6. Smt.B. Annie Sumalatha | Member |

39. Programme Outcome Assessment Committee

- | | |
|-----------------------------|-----------------|
| 1. Sri G.Chakaravarthi | Vice-President |
| 2. Dr. S.B. Rajendra Prasad | Special Invitee |
| 3. Prof. Rajesh.C.Jampala | Member |
| 4. Dr.TNVSSSatyaDev | Member |
| 5. Dr. J.L. Ram Prasad | Member |
| 6. Dr.P.S. Gandhi Raju | Member |
| 7. Sri R. Sambhi Reddy | Member |
| 8. Dr.Ch. Srinivasa Reddy | Member |
| 9. Smt. R. Vijaya | Member |

40. Co-Curricular Courses Committee

- | | |
|--------------------------|----------------|
| 1. Dr.T.Srinivasa Reddy | Vice-President |
| 2. Dr.J. Durga Prasad | Member |
| 3. Dr.TNVSSSatyaDev | Member |
| 4. Sri E. Murali Krishna | Member |
| 5. Smt.Ch. Archana | Member |
| 6. Smt.M. Siva Parvathi | Member |

41. Parent-Teacher Committee

1. Parent of I Year UG Programmes
2. Parent of II Year UG Programmes

3. Parent of III Year UG Programmes
4. Parent of I Year PG Programmes
5. Sri A. PanduRangaRao
Superintendent, BSNL , Vijayawada
P/o A. VijayaMadhuri, 19601, II M.Sc Chemistry

Member

42. Autonomy Committee

- | | |
|------------------------------|----------------|
| 1. Prof. Rajesh C. Jampala | Vice-President |
| 2. Dr. M. Manoranjani | Member |
| 3. Sri. P. BabuRao | Member |
| 4. Dr. K. Bhargavi | Member |
| 5. Sri. Ch. Venkateswarlu | Member |
| 6. Dr. S. B. Rajendra Prasad | Member |
| 7. Sri. G. Chakravarthy | Member |
| 8. Sri. J. SambasivaRao | Member |

43. CPE Committee

- | | |
|---------------------------|----------------|
| 1. Sri. P. BabuRao | Vice-President |
| 2. Sri. Ch. Venkateswarlu | Member |
| 3. Dr. K. Bhargavi | Member |
| 4. Smt. V. Sailaja | Member |
| 5. Smt. R. Deepa | Member |
| 6. Dr. N. SrinivasaRao | Member |
| 7. Sri. J. SambasivaRao | Member |

44. LMS Committee

- | | |
|-----------------------------|----------------|
| 1. Sri. K.V. Ramesh Chandra | Vice-President |
| 2. Sri. V. V. Ramana | Member |
| 3. Sri. G. Samrat Krishna | Member |
| 4. Sri. EVVS Siva Kumar | Member |
| 5. Sri. B.V. Sankaranandh | Member |

45. III Cell

- | | |
|-------------------------------|----------------|
| 1. Sri. K. Sridhar | Vice President |
| 2. Prof. Rajesh C Jampala | Member |
| 3. Dr. Ch. Srinivasa Reddy | Member |
| 4. Dr. M. Manoranjani | Member |
| 5. Dr. T.S. Ravi Kiran | Member |
| 6. Sri. K.S.V. SambasivaRao | Member |
| 7. Prof. V. Lakshmi Prasannam | Member |
| 8. Dr. K. Bhargavi | Member |
| 9. Sri. G. Chakravarthy | Member |
| 10. Sri. Ch. Venkateswarulu | Member |

11. Dr. N. SrinivasaRao

Member

46. Coordinators

- | | |
|---------------------------|-------------------------------------|
| 1. Prof Rajesh.C. Jampala | Development Resource Centre (DRC) |
| 2. Sri. G. Chakravarthy | AISHE Coordinator |
| 3. Sri. E. Murali Krishna | MANA TV |
| 4. Sri. P. Subhakar | Indian Red Cross Society |
| 5. Sri. EVVS Siva Kumar | Biometric Attendance Capturing |
| 6. Sri. V.V. Ramana | Digital/Virtual Class room Teaching |
| 7. Sri. P. Subhakar | Swachh Andhra Activities |
| 8. Dr. G. Srilatha | Spoken Tutorial |

xiv. FUNCTIONARIES OF THE COLLEGE

1. Core Functionaries

- | | |
|--|--------------------------|
| 1. Principal I/C | Dr.M. Ramesh |
| 2. Director | Sri V. Babu Rao |
| 3. Dean (Academics & Administration) | Prof. Rajesh C Jampala |
| 4. Vice-Principal (Academic & Administration) | Dr.M. Manoranjani |
| 5. Vice-Principal (Student Support Services) | Sri P. Babu Rao |
| 6. Academic Officer | Dr.K.Bhargavi |
| 7. Finance Officer | Sri. Ch. Venkateswarlu |
| 8. Nodal Officer | Sri. G. Chakravarthi |
| 9. Controller of Examinations | Sri. A. Vithal Rao |
| 10. Additional Controller of Examinations (UG) | Dr. P. S. G. Raju |
| 11. Additional Controller of Examinations (PG) | Sri. R. Sambhi Reddy |
| 12. IQAC Coordinator | Dr. S.B. Rajendra Prasad |
| 13. Training and Placement officer | Sri. K. Sridhar |
| 14. Public Information Officer | Smt. R. Deepa |

2. Heads of the Departments

- | | |
|--|----------------------------|
| 1. Telugu | Dr.Y. Vijayanada Raju |
| 2. English | Dr. G. Srilatha |
| 3. Hindi | |
| 4. Mathematics | Prof. V. Lakshmi Prasannam |
| 5. Physics | Dr.K. Bhargavi |
| 6. Chemistry | Dr. M. Manoranjani |
| 7. Botany | Dr. Ch. Srinivasa Reddy |
| 8. Zoology | Sri. Ch. Venkateswarlu |
| 9. Economics | Dr. M. Ramesh |
| 10. Electronics | Sri. K.S.V. Sambasiva Rao |
| 11. Statistics | Sri. G. Chakravrthi |
| 12. Computer Science | Dr. T.S. Ravikiran |
| 13. Commerce and Business Administration | Prof. Rajesh. C. Jampala |
| 14. Physical Education | Dr. N. Srinivasa Rao |
| 15. Library Sciences | Smt. K. Vanisree |

3. Other functionaries

- | | |
|------------------------------------|-------------------------------|
| 1. Grievances and Appeal Committee | Sri. K. Narayana Rao |
| 2. SC/ST Committee | Dr. M. Madhu |
| 3. Minority Committee | Smt.M. Tasneem |
| 4. OBC Committee | Sri K. Manmadha Rao |
| 5. Internal Complaints Committee | Sri. V. Sailaja |
| 6. Anti-ragging Committee | Dr.R. Srinivasa Rao |
| 7. Disciplinary Committee | Dr. N. Srinivasa Rao |
| 8. Dramatic & Cultural Committee | Dr. B. Jaya Prakash |
| 9. Women Empowerment Cell | Smt A. Kavitha |
| 10. NCC-17 (A) BN | Lt. K. Vijay |
| 11. NCC-3 (A) R&V | Cap. Dr. M. Madhu |
| 12. NCC-8 (A) Naval | Sub. Lt. A. Venkatesh |
| 13. NCC- 4 (A) Girls BN | Lt. Smt. Ch. V. Rohini Kusuma |
| 14. NSS- Programme Officer I | Sri. D. Srinivasa Reddy |
| 15. NSS- Programme Officer II | Sri. P. Subhakar |
| 16. Student Clubs | Sri. I. V. Venkateswara Rao |

4. Principal's Office

- | | |
|---|----------------------------|
| 1. Principal I/C | Dr. M. Ramesh |
| 2. Director | Sri V. Babu Rao |
| 3. Office Superintendent I/C | Sri B. Venugopala Rao |
| 4. Assistant Manager | Sri V.B. Raghunadh |
| 5. Junior Assistant | Sri Ch. Nageswara Prasad |
| 6. Junior Assistant | Sri G. Venkateswara Rao |
| 7. Junior Programmer | Smt.T. Gayathri |
| 8. Data Entry Operator | Sri M. Krishna Rao |
| 9. Office Assistant | Sri J. Sambasiva Rao |
| 10. Accountant | Sri K. Naga Malleswara Rao |
| 11. Clerk-cum-Data Entry Operator | Sri K. Hari Prasad |
| 12. Office Assistant-cum- Data Entry Operator | Smt.G. Poornima |
| 13. Office Assistant-cum- Data Entry Operator | Smt.B. Vasanthi |

XV. STAFF OF THE COLLEGE

FACULTY	
DEPARTMENT OF ENGLISH	
Dr.G. Srilatha, Associate Professor & HoD	
Dr.K. Santha Kumari, Asst. Professor & Dy.HOD	Smt.R .Deepa, Dy.HoD
	Dr.S. Srinivasa Rao, Lecturer
	Sri K.Perachary, Lecturer
	Smt.Ch. Anantha Sai Lakshmi, Lecturer
	Sri K. Siluva Raju, Lecturer
	Dr.K. Pushpavalli, Lecturer
DEPARTMENT OF TELUGU	
Dr.Y. Vijayananda Raju, HoD	
	Dr. Y. Purnachandra Rao, Lecturer
	Sri K. Manmadha Rao, Lecturer
	Sri. R. Jitendra Kumar, Lecturer
DEPARTMENT OF HINDI	
	Ms.M. Bhavya, Lecturer
	Smt.N. Jyotsna, Lecturer
DEPARTMENT OF BOTANY	
Dr. Ch. Srinivasa Reddy, HoD	
	Dr.T. Satyanandam, Lecturer
DEPARTMENT OF CHEMISTRY	
Dr. M. Manoranjani, Associate Professor & HoD and Vice-Principal	
Dr.M. David Raju, Associate Professor Dy. HoD	Smt. V. Sailaja, Dy. HoD
Dr. TNVSS Satya Dev, Assistant Professor	Smt. G. Hephzibah, Lecturer
Dr.PTSRK Prasada Rao, Assistant Professor	Dr. M. Madhu, Lecturer
	Smt. V. Visalakshamma, Lecturer
DEPARTMENT OF COMMERCE & BUSINESS ADMINISTRATION	
Dr. Rajesh C. Jampala, Professor & HoD and Dean	
BUSINESS ADMINISTRATION	
Dr.B. Jaya Prakash, Associate Professor & Dy. HoD	Sri K.V. Ramesh Chandra, Dy. HoD
Dr.R. Srinivasa Rao, Associate Professor	Smt. B. Annie Sumalatha, Lecturer
Dr.S.B. Rajendra Prasad, Associate Professor	Sri K. Vijay, Lecturer
Dr.J. Durga Prasad, Senior Assistant Professor	Dr. G. Anjali, Lecturer
Dr.Md.S. Rahaman, Assistant Professor	
Smt.B. Kalpana, Assistant Professor	
Smt. G. Lalitha Madhavi, Assistant Professor	
Smt. A. Siva Naga Lakshmi, Assistant Professor	
DEPARTMENT OF BUSINESS ANALYTICS	
	Sri. P. Guru Prasad, Lecturer
	Dr.Ch. Sahyaja, Lecturer
COMMERCE	
	Sri K. Narayana Rao, Dy. HOD
	Sri P. Subhakar, Lecturer
	Sri Ch. Prasanna Kumar, Lecturer
	Sri V.V.K. Dharmendra, Lecturer
	Smt. E. Suvarnanjali, Lecturer
	Smt. M. Siva Ranjani, Lecturer
	Smt.S. Kanaka Durga, Lecturer

	Kum. K. Sri Lakshmi, Lecturer
	Dr. A.N.V. Durga Anupama, Lecturer
	Smt. G. Suvarna, Lecturer
	Smt. O. Padmaja, Lecturer
	Sri. B. Venkateswara Rao, Lecturer
	Sri. B. Phani Krishna, Lecturer
	Dr.B. Shankar Babu, Lecturer
DEPARTMENT OF COMPUTER SCIENCE	
Dr. T.S. Ravi Kiran, Assistant Professor & HoD	
Smt. K. Priya, Assistant Professor	Sri K. Sridhar, Dy. HoD
Smt. A. Kavitha, Assistant Professor	Smt. M. Bhadrara, Lecturer
Smt. S.P.V.N.D. Suneetha, Assistant Professor	Sri R. Gopi, Lecturer
Sri V.V. Ramana, Systems Analyst	Sri S. Rajesh, Lecturer
Sri G. Samart Krishna Assistant Professor	Sri D. Vijaya Kumar, Lecturer
Dr.G. Krishna Mohan, Assistant Professor	Smt. Y.J.N. Lakshmi, Lecturer
	Sri K. Sudhir, Lecturer
	Smt. V. Jhansi Lakshmi, Lecturer
	Smt. T. Malleswari, Lecturer
	Smt. Ch. Archana, Lecturer
	Sri EVVS Siva Kumar, Lecturer
	Smt.R. Vijaya, Lecturer
	Sri B.V. Sankaranand, Lecturer
	Sri. K. Pradeep, Lecturer
	Sri. K. Veerendranadh, Lecturer
	Smt.M. Suneela, Lecturer
DEPARTMENT OF ECONOMICS	
Dr. M. Ramesh, Principal & HoD	
	Dr. Ch. Suryaprakasa Rao, Lecturer
	Smt.Ch.V. Rohimi Kusuma, Lecturer
DEPARTMENT OF ELECTRONICS	
Sri K.S.V. Sambasiva Rao, HoD	
	Sri D. Srinivasa Reddy, Lecturer
	Smt.V. Bhanu Sudha Sri Nagini, Lecturer
DEPARTMENT OF LIBRARY SCIENCES	
Smt.K. Vanisree, Librarian	
DEPARTMENT OF MATHEMATICS	
Prof.V. Lakshmi Prasannam, Professor & HoD	
Sri I.V.Venkateswara Rao, Senior Asst. Prof. & Dy. HoD	Sri P Babu Rao, Dy. HoD & Vice-Principal
Dr. J.L. Ram Prasad, Assistant Professor	Sri P.S. Chakravarthy, Lecturer
Smt.T. Anuradha, Assistant Professor	Smt.M. Venkata Ramana, Lecturer
	Sri A. Venkatesh, Lecturer
	Smt.K. Anupama, Lecturer
	Smt.S. Siva Naga Lakshmi, Lecturer
	Sri. T. Siva Krishna, Lecturer
	Sri Y. Sai Subrahmanyam, Lecturer
	Dr. Leelavathi Rekapalli, Lecturer
	Sri R. Naga Raju, Lecturer
DEPARTMENT OF PHYSICS	
Dr. K. Bhargavi, HoD	
Smt.M. Tasneem, Asst. Professor & Dy. HoD	Dr.J. Suneetha Rani, Dy. HOD
Sri S Vijaya Krishna, Assistant Professor	Smt.B. Anitha, Lecturer

Sri N Raja Sekhar, Assistant Professor	Dr.T.S. Krishna, Lecturer
Dr. T. Srinivasa Reddy, Assistant Professor	
DEPARTMENT OF PHYSICAL EDUCATION SCIENCES	
Dr.N. Srinivasa Rao, HoD	
DEPARTMENT OF STATISTICS	
Sri G. Chakravarthi, HoD	
	Sri E. Murali Krishna, Lecturer
	Sri A. Balaji, Lecturer
	Smt. M. Siva Parvathi, Lecturer
	Smt.V. Raja Kumari, Lecturer
	Dr. D.C.U. Siva Kumar, Lecturer
	Dr.P. Seshu Babu, Lecturer
	Sri K. Siva Naga Raju, Lecturer
TRAINING AND PLACEMENTS	
Sri K. Sridhar, Training & Placement Officer	
	Smt. V. Bhanu Nareesha, Lecturer
	Dr. Ch. Rajeswari, Lecturer
	Sri. Ch. Syam Babu, Lecturer
DEPARTMENT OF ZOOLOGY	
Sri Ch. Venkateswarlu, HoD	
	Smt.Ch. Sirisha, Lecturer

Non-Teaching Staff

Sl.No.	Name	Designation
1	Sri A. Vithal Rao	Controller of Examinations
2	Dr. P.S. Gandhi Raju	Addl. Controller of Exams (UG)
3	Sri R. Sambhi Reddy	Addl. Controller of Exams (PG)
4	Sri B. Venu Gopala Rao	Superintendent I/C
5	Sri V.B. Raghunadh	Assistant Manager
6	Sri G. Prasad	Senior Assistant
8	Smt.T. Gayathri	Junior Programmer
9	Sri K. Naga Raju	Junior Programmer
10	Ms.Y. Triveni	Junior Programmer
11	Sri K. Brahmayya Chowdary	Junior Programmer
13	Sri.Ch. Nageswara Prasad	Junior Assistant
15	Sri G. Venkateswara Rao	Junior Assistant
16	Sri J. Sambasiva Rao	Office Assistant
17	Smt.J. Sri Lakshmi	Junior Assistant
18	Sri K. Naga Malleswara Rao	Accountant
19	Sri M. Krishna Rao	Data Entry Operator
20	Sri P.V.N. Deekshitulu	Data Entry Operator
21	Sri D. Vamsi Krishna	Data Entry Operator
22	Sri K. Hari Prasad	Clerk / Data Entry Operator
23	Smt.D. Naga Malleswari	Data-Entry Operator
24	Smt.G. Poornima	Office Assistant cum Data-Entry Operator
25	Smt.B. Vasanthi	Office Assistant cum Data Entry Operator
26	Sri G. Vajreswara Rao	Mechanic

27	Sri G. Sudhir Prakash	Lab-Technician
28	Sri L.T.V. Lathan	Technical Assistant
29	Sri B.V.B. Murali Krishna	Assistant Librarian
30	Sri N. Arun Suresh Kumar	Assistant Librarian
31	Sri Y. Yedukondalu	Store Keeper
32	Sri V. Bhaskar Naik	Herbarium Keeper
33	Sri D. Yedukondalu	Record Assistant
35	Sri D. Vasu	Lab Attender
36	Sri D. Srinivasa Rao	Lab Attender
37	Smt G. Kanaka Kumari	Attender
38	Sri G. Satyanarayana	Attender
39	Sri P. Prabhudas	Attender
40	Sri G. Venkateswara Rao	Attender
41	Sri V. Jashuva	Attender
42	Sri K.S.S. Sekhara Rao	Attender
43	Sri B.V.N. Raju	Attender
44	Sri Y. Sambasiva Rao	Attender
45	Sri D. Nageswara Rao	Attender-cum-House keeper
46	Sri K. Sudarsan Rao	Attender
47	Sri K. Radha Srinu	Attender
48	Sri J. Sreenivasa Rao	Attender
49	Sri N. Narasimha Raju	Attender
50	Sri I. Giri Babu	Attender
51	Sri M. Hari Krishna	Attender
52	Smt.N. Lakshmi	Attender
53	Sri P. Srinivasa chakravarthy	Attender
54	Smt.G. Bhanu	Attender
55	Sri D. Durga Prasad	Attender
56	Sri B. Seshagiri	Attender
57	Sri B. Seeta Naik	House keeper
58	Sri K. Prabhakara Rao	Watchman
59	Sri D. Appala Raju	House keeper

Contract Staff

60	Sri D.S.V. Durga Prasad	Attender
61	Sri G. Sai Gopi Krishna	Attender
62	Sri R. Sai Mohit	Attender
63	Sri S. Paidi Naidu	Attender
66	Smt.K. Nagamani	Scavenger
67	Smt.T. Neelima	Scavenger
68	Smt.N. Bhagya Lakshmi	Scavenger
69	Smt.P. Koteswaramma	Sweeper
70	Smt. Karra Nagamani	Scavenger
71	Smt.B. Mani	Scavenger
72	Smt.K. Mary	Scavenger
73	Sri G.S.R.L.G. Raju	Sweeper
74	Sri G. Koteswara Rao	Scavenger
75	Sri U. Prasad	Security Guard
76	Sri B. Ramana	Sweeper

XVI. CALENDAR

November 2020

MON-02	Commencement of class-work for III & V Semesters of PG & UG Programmes
TUE-03	
WED-04	
THU-05	
FRI-06	
SAT-07	

November 2020

	
	
	
	
	
	Deepavali

November 2020

MON-16

TUE-17

WED-18

THU-19

FRI-20

SAT-21

November 2020

MON-23

TUE-24

WED-25

THU-26

FRI-27

SAT-28

November / December 2020

MON-30

TUE-01

WED-02

THU-03

FRI-04

SAT-05

December 2020

MON-07

TUE-08

WED-09

THU-10

FRI-11

SAT-12

December 2020

MON-14

TUE-15

WED-16

THU-17

FRI-18

SAT-19

December 2020

MON-21	I Internal Examinations for PG Programmes
TUE-22	I Internal Examinations for PG Programmes
WED-23	I Internal Examinations for PG Programmes
THU-24	
FRI-25	Christmas
SAT-26	

December 2020 / January 2021

 MON-28	
 TUE-29	
 WED-30	
 THU-31	
 FRI-01	New Year's Day
 SAT-02	

January 2021

January 2021

MON-11	
TUE-12	
WED-13	Bhogi
THU-14	Sankranti
FRI-15	Kanuma
SAT-16	

January 2021

MON-18	I Internal Examinations for UG Programmes
TUE-19	I Internal Examinations for UG Programmes
WED-20	I Internal Examinations for UG Programmes
THU-21	I Internal Examinations for UG Programmes
FRI-22	
SAT-23	

January 2021

 <p>MON-25</p>	
 <p>TUE-26</p>	Republic Day
 <p>WED-27</p>	
 <p>THU-28</p>	
 <p>FRI-29</p>	
 <p>SAT-30</p>	







February 2021

 MON-01	
 TUE-02	
 WED-03	
 THU-04	
 FRI-05	
 SAT-06	



February 2021

 A rounded rectangular button with a bubble pattern background and a double border. The text "MON-08" is centered in bold black font.	
 A rounded rectangular button with a bubble pattern background and a double border. The text "TUE-09" is centered in bold black font.	
 A rounded rectangular button with a bubble pattern background and a double border. The text "WED-10" is centered in bold black font.	
 A rounded rectangular button with a bubble pattern background and a double border. The text "THU-11" is centered in bold black font.	
 A rounded rectangular button with a bubble pattern background and a double border. The text "FRI-12" is centered in bold black font.	
 A rounded rectangular button with a bubble pattern background and a double border. The text "SAT-13" is centered in bold black font.	

February 2021

 MON-15	II Internal Examinations for PG Programmes
 TUE-16	II Internal Examinations for PG Programmes
 WED-17	II Internal Examinations for PG Programmes
 THU-18	
 FRI-19	
 SAT-20	

February 2021

 MON-22	
 TUE-23	
 WED-24	
 THU-25	
 FRI-26	
 SAT-27	

March 2021

MON-01	
TUE-02	
WED-03	
THU-04	
FRI-05	Last Instructional Day for UG Programmes (III & V Semesters)
SAT-06	Last Instructional Day for PG Programmes (III & V Semesters) Commencement of Theory Semester-End Examinations for UG Programmes







March 2021

MON-08	Commencement of Theory Semester-End Examinations for PG Programmes
TUES-09	
WED-10	
THU-11	Mahashivaratri
FRI-12	
SAT-13	

March 2021

 MON-15	
 TUE-16	
 WED-17	
 THU-18	
 FRI-19	
 SAT-20	

March 2021

 MON-22	
 TUE-23	
 WED-24	
 THU-25	Commencement of Class-work for IV Semester PG Programmes
 FRI-26	
 SAT-27	

March / April 2021

MON-29	Commencement of Class-work for IV & VI Semesters UG Programmes
TUE-30	
WED-31	
THU-01	
FRI-02	Good Friday
SAT-03	

April 2021

MON-05	Babu Jagajivan Ram Jayanti
TUE-06	
WED-07	
THU-08	
FRI-09	
SAT-10	

April 2021

MON-12	
TUE-13	Ugadi
WED-14	Dr.B.R. Ambedkar Jayanti
THU-15	
FRI-16	
SAT-17	

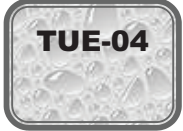


April 2021

	
	
	Sri Rama Navami
	
	
	

April / May 2021

 <p>MON-26</p>	
 <p>TUE-27</p>	
 <p>WED-28</p>	
 <p>THU-29</p>	
 <p>FRI-30</p>	
 <p>SAT-01</p>	

May 2021

 MON-03	
 TUE-04	
 WED-05	
 THU-06	
 FRI-07	
 SAT-08	

May 2021

	
	
	
	
	Ramzan (Eid-ul-Fitr)
	

May 2021

 <p>MON-17</p>	
 <p>TUE-18</p>	
 <p>WED-19</p>	
 <p>THU-20</p>	
 <p>FRI-21</p>	
 <p>SAT-22</p>	

May 2021

 <p>MON-24</p>	
 <p>TUE-25</p>	
 <p>WED-26</p>	
 <p>THU-27</p>	
 <p>FRI-28</p>	
 <p>SAT-29</p>	





May / June 2021

MON-31	
TUE-01	Commencement of Internal Examinations for UG Programmes Commencement of Internal Examinations for PG Programmes
WED-02	Commencement of Internal Examinations for UG Programmes Commencement of Internal Examinations for PG Programmes
THU-03	Commencement of Internal Examinations for UG Programmes Commencement of Internal Examinations for PG Programmes
FRI-04	Commencement of Internal Examinations for UG Programmes
SAT-05	Commencement of Internal Examinations for UG Programmes

June 2021

June 2021

June 2021

 MON-21	
 TUE-22	
 WED-23	
 THU-24	
 FRI-25	
 SAT-26	

June / July 2021

 MON-28	
 TUE-29	
 WED-30	
 THU-01	
 FRI-02	
 SAT-03	

July 2021

 MON-05	
 TUE-06	
 WED-07	
 THU-08	
 FRI-09	
 SAT-10	

July 2021

 <p>MON-12</p>	
 <p>TUE-13</p>	
 <p>WED-14</p>	
 <p>THU-15</p>	
 <p>FRI-16</p>	
 <p>SAT-17</p>	

July 2021

MON-19	II Internal Examinations for PG Programmes
TUE-20	II Internal Examinations for PG Programmes
WED-21	II Internal Examinations for PG Programmes Bakra-Eid
THU-22	
FRI-23	
SAT-24	

July 2021

 <p>MON-26</p>	
 <p>TUE-27</p>	
 <p>WED-28</p>	
 <p>THU-29</p>	
 <p>FRI-30</p>	
 <p>SAT-31</p>	







August 2021

 MON-02	
 TUE-03	
 WED-04	
 THU-05	
 FRI-06	
 SAT-07	Last Instructional Day for UG & PG Programmes

August 2021

MON-09	Commencement of Theory Examinations for UG & PG Programmes
TUE-10	
WED-11	
THU-12	
FRI-13	
SAT-14	

August 2021

	
	
	
	Moharrum
	
	

August 2021

 MON-23	
 TUE-24	
 WED-25	
 THU-26	
 FRI-27	
 SAT-28	

August / September 2021

 MON-30	Janmastami
 TUE-31	
 WED-01	
 THU-02	
 FRI-03	
 SAT-04	

XVII. EVENTS

Schedule of Month-wise Events / Activities in the academic year 2020-2021

November 2020

Date (s)	Day	Event / Activity	Department
		Wipro Certified Faculty and mentor for Project Based Learning (PBL) in Java J2EE through Digital Skills Readiness Program in November 2020.	Computer Science
30 th Nov.	Mon	National Computer Security Day	Computer Science

December 2020

Date (s)	Day	Event / Activity	Department
4-5 Dec	Fri-Sat	Two days hands-on workshop on DJANGO	Computer Science
2 nd Dec.	Wed	World Computer Literacy Day	Computer Science

January 2021

Date (s)	Day	Event / Activity	Department
29 th Jan	Fri	Webinar on React Native : An Introduction	Computer Science
28 th Dec.- 9 th Jan.	Mon-Sat	Machine Learning with Python – workshop for students	Computer Science
15 th Jan. – 28 th Feb.	Fri-Sun	ICT Academy – SKILL Edge program	Computer Science
23 rd Jan	Sat	Saviskara (Intra Departmental PG Student meet)	Computer Science
Last week		Guest lecture – Poultry – Inbreeding & Outbreeding	Zoology
Last week		Guest Lecture - Fermentation	Zoology
30 th Jan.		Industrial visit	Zoology
Last week		Industrial visit	Botany
Last week		Quiz	Botany

February 2021

Date (s)	Day	Event / Activity	Department
		Guest Lecture – Yoga	Physical Education
1 st Feb	Mon	Guest Lecture	Electronics
		Poster presentation	Electronics
		Student exhibition	Electronics
9-12 Feb.	Tue-Fri	Hands on workshop on 'Amazon Web Services'	Computer Science
12-13 Feb.	Fri-Sat	Talk on Advanced Topics in	Computer Science

		Data Science	
22-26 Feb.	Mon-Fri	MTA Certification on Java	Computer Science
5 th Feb.	Fri	Characterization of molecules using spectral techniques - Faculty Exchange Programme	Chemistry
Last week		CIPET – Field visit	Chemistry
4 th week		Entrepreneurship Skill Development Programme on 'Preparation of Chemical and Allied Products'	Chemistry
		Webinar on Applications of Mathematics	Mathematics
2 nd week		Blood grouping test to be conducted to local school students	Zoology
3 rd week		Conduction of Blood grouping test for all first year students – Extension activity	Zoology
		Student Exchange programme	Zoology
5 th Feb.	Fri	World Cancer Day	Zoology
13 th Feb.	Sat	Orientation programme to RPF staff on sanitization	Office
13 th Feb.	Sat	Birth Anniversary of Sarojini Naidu	English
20 th Feb.	Sat	MS Excel training programme to non-teaching staff	Office
		One local visit	Commerce & Business Management
		Course Attainment Survey	Commerce & Business Management
		Webinar on Banking	Commerce
15-20 Feb.	Mon-Sat	Faculty Exchange programme	Commerce
		Field visit to local trading and manufacturing houses	Commerce
		Guest Lecture	Hindi
		Guest Lecture	Telugu
		Guest Lecture	Botany
		Extension activity	Botany
		Student Exchange programme	Botany
2 nd week		School to lab (Exhibition)	Botany
3 rd week		Poster presentation	Botany
		Seminar	Physics
		Guest lecture	Physics
		Guest Lecture on Indian Economy	Economics

March 2021

Date (s)	Day	Event / Activity	Department
		Women empowerment programme	Computer Science
1 st week		Faculty exchange programme	Botany
1 st week		FDP on Virtual Labs	Physics
23 rd March	Tue	Water Day	Chemistry
24 th March	Wed	Industrial tour	English
		Workshop on 'An introduction to MATLAB'	Mathematics
1 st week		Faculty Exchange programme	Zoology
2 nd March	Tue	Orientation programme on 'New Methods of banking transactions / rules' to the administrative staff	Office
3 rd March	Wed	World Wildlife Day	Zoology
15 th March	Mon	World Consumer Rights Day	Commerce & Business Management
25 th March	Thu	FDP on Tally Prime	Commerce
21 st March	Sun	National Forest Day	Botany
		FDP on Social Networking Analytics	Business Analytics
31 st March	Wed	Guest lecture on Field Quantisation	Physics

April 2021

Date (s)	Day	Event / Activity	Department
		Guest Lecture – Yoga	Physical Education
1 st Week		Workshop for students	Electronics
1 st week		Internal workshop	Botany
1 st week		Visit to Efftronics	Physics
Last week		Electronics quiz	Electronics
		Guest Lecture	Computer Science
		Student Exchange Programme	Computer Science
		Faculty Exchange Programme	Computer Science
		Vibhaava 2019 (A state level PG student meet)	Computer Science
21 st April	Wed	Data Science Day	Computer Science
		Applied Statistics – Guest Lecture	Statistics
		Quiz and paper presentations	Statistics
		Guest lecture on 'Cluster Papers'	Mathematics
		Webinar on 'Recent Advances in Mathematics'	Mathematics
25 th April	Sun	Malaria Day	Zoology
		Digital transactions or Modern investment opportunities	Commerce & Business Management
		Kurukshetra 2021	Commerce &

		Student Meet	Business Management
		Seminar on The Fourth Industrial Revolution	Commerce & Business Management
		Workshop on Data Analytics	Commerce & Business Management
		Invited talk on Best HR Practices in the Present Scenario	Commerce & Business Management
		Sectorial Analysis	Commerce & Business Management
		Field Survey	Commerce & Business Management
2 nd week		Survey on Retail Sector	Commerce & Business Management
		Entrepreneurship Awareness Programme	Commerce & Business Management
		Workshop	IPR Cell
		Webinar on Insurance	Commerce
		Guest Lecture – Cost Accounting by C.A Venu	Commerce
		Commerce Expo	Commerce
		Guest Lecture	Botany
		FDP on ‘Data Analysis using SPSS Package’	Business Administration
29-30 April		Seminar on ‘Transactions in World Literature’	English
		Section-wise students internal activity	Business Analytics
		Guest Lecture on Indian Economy	Economics
		Internal event – ECON 2021	Economics

May 2021

Date (s)	Day	Event / Activity	Department
2 nd May	Sun	Guest Lecture	Electronics
1 st week		Guest lecture	Chemistry
		Student exhibition	Electronics
		Industrial Tour	Computer Science
5 th May	Wed	Workshop on ‘Research Methodology’	English
8 th May	Sat	Entrepreneurship Development Programme	Computer Science

13-14 May	Thu-Fri	FDP on ICT Based Teaching and Learning methods	English
29 th May	Sat	IPT Web meet	Computer Science
		Sensitization of human values, ethics etc.,	Computer Science
		Field visit	Statistics
		Internal event	Mathematics
		Webinar on 'Recent Advances in Graph Theory'	Mathematics
20 th May	Thu	Faculty Exchange programme on 'American Literature'	English
22 nd May	Sat	International Biological Diversity Day	Zoology
		FDP on Research Methodology	Commerce & Business Management
		Invited talk on Stress Management	Commerce & Business Management
		Invited talk	Commerce & Business Management
		Guest lecture on Quantitative Analysis	Commerce & Business Management
		Online quiz in Finance	Commerce & Business Management
1 st week		Comparative study of two major retail companies	Commerce & Business Management
3 rd week		Future of Retail industry in these troubled times	Commerce & Business Management
		Industrial visit	Commerce & Business Management
		Impact of GST on MSME's (National seminar)	Commerce
		Guest Lecture on Business Law by Diwakar Babu	Commerce
		Sections wise students internal activity	Commerce
		Guest lecture on IOT	Business Analytics
		Career counseling programme	Botany
		Summer Yoga course for outsiders	Physical Education
		Summer Badminton camp for Boys and Girls	Physical Education
		Section-wise students internal activity	Business Analytics

June 2021

Date (s)	Day	Event / Activity	Department
		Hands-on workshop	Computer Science
		Guest Lecture	Computer Science
		Awareness of trends in Technology	Computer Science
21 st June	Mon	International Yoga Day	Physical Education
22-26 Jun.	Tue-Sat	MTA Certification on Java	Computer Science
		Awareness on pollution – Extension activity	Chemistry
29 th June	Tue	National Statistics Day	Statistics
3 rd June	Thu	Conference on ‘Environmental Studies and Literature’	English
5 th June	Sat	World Environmental Day	Mathematics Commerce & Business Management
		Seminar on Circular Economy	Commerce & Business Management
		Orientation Programme on Career Planning and Mock Interview	Commerce & Business Management
		Guest lectures on Impact of Labour Laws	Commerce & Business Management
		Guest Lecture	Commerce & Business Management
		Guest lectures on Decision making techniques	Commerce & Business Management
10 th June	Thu	Context based communication programme	English
1 st week		Best HR practices of any two software companies	Commerce & Business Management
3 rd week		Employee satisfaction- survey on any one organization based in Vijayawada	Commerce & Business Management
		Trading system in Stock Exchange	Commerce
		Guest lecture – GST by Nitta Ravi Kishore	Commerce
		Incendo	Commerce
		B’Quiz and Spell Bee	Business Administration

		Workshop on Tableau	Business Analytics
		Workshop on SPSS Cognos	Business Analytics
		Workshop on HR Analytics Swaroop garu	Business Analytics
		Guest lecture on Entrepreneurship	Business Analytics
		Guest lecture on Technology incubation centre	Business Analytics
		Faculty Development Programme	Physics
		Guest lecture	Physics
		Industrial tour	Economics

July 2021

Date (s)	Day	Event / Activity	Department
1 st July	Thu	Career counseling programme – Opportunities for MA students	English
8 th July	Thu	Student programme – Theatre and its importance	English
15 th July	Thu	Awareness on Women writers	English
		Faculty Development Programme	Computer Science
		Gender equity programme	Computer Science
		Workshop for students ‘On Plastics’	Chemistry
		Workshop on ‘Predictive Analytics using SPSS’	Statistics
		Social Service	Commerce & Business Management
		Market Survey	Commerce & Business Management
		Industrial visit	Commerce & Business Management
		Industrial visit	Commerce & Business Management
		Webinar on Marketing	Commerce
		Financial Management by Poorna Garu (AU)	Commerce
		Guest lecture on ‘JRD Tata – Business Leadership’	Business Administration
		Seminar	Physics
		Workshop for students	Physics
		Student event	Physics

August 2021

Date (s)	Day	Event / Activity	Department
		Mathematical Statistics – FDP	Statistics
5 th August	Thu	Webinar on Human Values and Ethics	English
6 th August	Fri	Student Exchange Programme	English
20 th August	Fri	World Mosquito Day	Zoology
		Career Counselling – (CAT, MAT Exams)	Commerce
		Industrial visit to The Hindu Newspaper printing centre, Vijayawada	Business Administration
		Career counseling programme	Business Analytics
		Guest lecture	Physics
		Extension activity	Physics

September 2021

Date (s)	Day	Event / Activity	Department
		Seminar	Computer Science
		Hands-on workshop	Computer Science
		Skill enhancement programme	Physics
16 th Sept.	Thu	World Ozone Day	Physics

October 2021

Date (s)	Day	Event / Activity	Department

November 2021

Date (s)	Day	Event / Activity	Department
		Seminar	Computer Science
		Faculty Development Programme	Computer Science
		Guest Lecture	Computer Science
30			Computer Science

December 2021

Date (s)	Day	Event / Activity	Department
23 rd Dec.		National Farmers Day	Botany

XX TIMETABLE and DAY ORDER

TIMETABLE for ODD Semester

Day	Course Code	Lecturer	I Hour	II Hour	III Hour	IV Hour	V Hour	VI Hour	VII Hour
I	Course Code	Lecturer							
	Lecturer								
II	Course Code	Lecturer							
	Lecturer								
III	Course Code	Lecturer							
	Lecturer								
IV	Course Code	Lecturer							
	Lecturer								
V	Course Code	Lecturer							
	Lecturer								
VI	Course Code	Lecturer							
	Lecturer								

TIMETABLE for EVEN Semester

Day	Course Code	Lecturer	I Hour	II Hour	III Hour	IV Hour	V Hour	VI Hour	VII Hour
I	Course Code	Lecturer							
	Lecturer								
II	Course Code	Lecturer							
	Lecturer								
III	Course Code	Lecturer							
	Lecturer								
IV	Course Code	Lecturer							
	Lecturer								
V	Course Code	Lecturer							
	Lecturer								
VI	Course Code	Lecturer							
	Lecturer								

XXI CALENDER 2020-2021

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2020-21

NOVEMBER						
SUN	1	8	15	22	29	
MON	2	9	16	23	30	
TUE	3	10	17	24		
WED	4	11	18	25		
THU	5	12	19	26		
FRI	6	13	20	27		
SAT	7	14	21	28		

MARCH						
SUN		7	14	21	28	
MON	1	8	15	22	29	
TUE	2	9	16	23	30	
WED	3	10	17	24	31	
THU	4	11	18	25		
FRI	5	12	19	26		
SAT	6	13	20	27		

JULY						
SUN		4	11	18	25	
MON		5	12	19	26	
TUE		6	13	20	27	
WED		7	14	21	28	
THU	1	8	15	22	29	
FRI	2	9	16	23	30	
SAT	3	10	17	24	31	

DECEMBER						
SUN		6	13	20	27	
MON		7	14	21	28	
TUE	1	8	15	22	29	
WED	2	9	16	23	30	
THU	3	10	17	24	31	
FRI	4	11	18	25		
SAT	5	12	19	26		

APRIL						
SUN		4	11	18	25	
MON		5	12	19	26	
TUE		6	13	20	27	
WED		7	14	21	28	
THU	1	8	15	22	29	
FRI	2	9	16	23	30	
SAT	3	10	17	24		

AUGUST						
SUN	1	8	15	22	29	
MON	2	9	16	23	30	
TUE	3	10	17	24	31	
WED	4	11	18	25		
THU	5	12	19	26		
FRI	6	13	20	27		
SAT	7	14	21	28		

JANUARY						
SUN	31	3	10	17	24	
MON		4	11	18	25	
TUE		5	12	19	26	
WED		6	13	20	27	
THU		7	14	21	28	
FRI	1	8	15	22	29	
SAT	2	9	16	23	30	

MAY						
SUN	30	2	9	16	23	
MON	31	3	10	17	24	
TUE		4	11	18	25	
WED		5	12	19	26	
THU		6	13	20	27	
FRI		7	14	21	28	
SAT	1	8	15	22	29	

SEPTEMBER						
SUN		5	12	19	26	
MON		6	13	20	27	
TUE		7	14	21	28	
WED	1	8	15	22	29	
THU	2	9	16	23	30	
FRI	3	10	17	24		
SAT	4	11	18	25		

FEBRUARY						
SUN		7	14	21	28	
MON	1	8	15	22		
TUE	2	9	16	23		
WED	3	10	17	24		
THU	4	11	18	25		
FRI	5	12	19	26		
SAT	6	13	20	27		

JUNE						
SUN		6	13	20	27	
MON		7	14	21	28	
TUE	1	8	15	22	29	
WED	2	9	16	23	30	
THU	3	10	17	24		
FRI	4	11	18	25		
SAT	5	12	19	26		

OCTOBER						
SUN	31	3	10	17	24	
MON		4	11	18	25	
TUE		5	12	19	26	
WED		6	13	20	27	
THU		7	14	21	28	
FRI	1	8	15	22	29	
SAT	2	9	16	23	30	

XXII TEN COMMANDMENTS FOR STUDENTS

1. Keep your mind open. Listen to everyone, but always act upon your thoughts.
2. Don't procrastinate.
3. Demonstrate your attitude in the right place and at the right time.
4. Honor your college officer and lecturers.
5. You shall not kill all your consuming respect and loyalty to your lecturers.
6. Know that you and your lecturers are a team. **Be** a team player.
7. You shall not break rules and regulations of the college.
8. Don't let your pride come in the way of making friends.
9. Don't write in your notes what you don't understand.
10. If you have questions, ask them. If not, make some.

CALENDAR

2020 - 2021

JUNE

M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

JULY

M	T	W	T	F	S	S
	1	2	3	4	5	
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

AUGUST

M	T	W	T	F	S	S
31					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

SEPTEMBER

M	T	W	T	F	S	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

OCTOBER

M	T	W	T	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

NOVEMBER

M	T	W	T	F	S	S
30						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

DECEMBER

M	T	W	T	F	S	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

JANUARY

M	T	W	T	F	S	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

FEBRUARY

M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

MARCH

M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

APRIL

M	T	W	T	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

MAY

M	T	W	T	F	S	S
30	31					1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

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*The Executive Committee of the
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Siddhartha Nagar, Moghalrajpuram, Vijayawada, affiliated to Krishna University,
Andhra Pradesh as*

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with CGPA of 3.32 on four point scale

at A⁺ grade

valid up to August 08, 2024

Date : August 09, 2019



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